



OFFICE OF THE CLERK/TREASURER

City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000

Fax (802) 865-7014

TTY (802) 865-7142

LOCAL CONTROL SUB-COMMITTEE

TUESDAY, JULY 30, 2013

CONFERENCE ROOM 12, CITY HALL

4:45 P.M.

1. AGENDA

2. CONSENT AGENDA

2.01. COMMUNICATION: Lori Olberg, Licensing, Voting & Records Coordinator, re: Catering Log
*waive the reading, accept the communication and place it on file

2.02. COMMUNICATION: Renee Warren, Administrative Secretary, State of Vermont, Department of Liquor Control, re: Administrative Notice of Agency Action #2210, Pacific Rim, July 3, 2013, Violation of General Regulation #16, \$500 Administrative penalty not paid yet
*waive the reading, accept the communication and place it on file

2.03. COMMUNICATION: Renee Warren, Administrative Secretary, State of Vermont, Department of Liquor Control, re: \$500 Administrative Notice of Agency Action has been paid, Pacific Rim (July 3, 2013 incident)
*waive the reading, accept the communication and place it on file

2.04. COMMUNICATION: Renee Warren, Administrative Secretary, State of Vermont, Department of Liquor Control, re: Administrative Notice of Agency Action #2171, Pacific Rim, July 3, 2013, Violation of General Regulation #13, \$250 Administrative penalty not paid yet
*waive the reading, accept the communication and place it on file

2.05. COMMUNICATION: Renee Warren, Administrative Secretary, State of Vermont, Department of Liquor Control, re: \$250 Administrative Notice of Agency Action has been paid, Pacific Rim (July 3, 2013 incident)
*waive the reading, accept the communication and place it on file

***MUST BE PRESENT AT THE MEETING**

The City of Burlington will not tolerate unlawful harassment or discrimination on the basis of political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at 865-7145.

2.06. COMMUNICATION: Renee Warren, Administrative Secretary, State of Vermont, Department of Liquor Control, re: JRS Corp, d/b/a Akes' Place, June 20, 2013, Written warning in General Regulation #17

*waive the reading, accept the communication and place it on file

2.07. COMMUNICATION: Renee Warren, Administrative Secretary, State of Vermont, Department of Liquor Control re: Remy Cooper, LLC, d/b/a ½ Lounge, June 21, 2013, Administrative Notice of Agency Action #2207, \$500 Administrative penalty has not been paid yet

*waive the reading, accept the communication and place it on file

2.08. COMMUNICATION: Renee Warren, Administrative Secretary, State of Vermont, Department of Liquor Control, re: Remy Cooper, LLC, d/b/a ½ Lounge, Violation of General Regulation #33, June 21, 2013, \$260 Administrative Notice of Agency Action has been paid

*waive the reading, accept the communication and place it on file

2.09. COMMUNICATION: Renee Warren, Administrative Secretary, State of Vermont, Department of Liquor Control, re: Ruben James, June 27, 2013, Violation of General Regulation #17 with a fine of \$500; \$500 Administrative Notice of Agency Action has been paid

*waive the reading, accept the communication and place it on file

2.10. COMMUNICATION: Officer Jason Bellavance, Burlington Police Department, re: ½ Lounge

*waive the reading, accept the communication and place it on file

3. EXPANSION OF LIQUOR LICENSE SPACE: Trattoria Delia Wine Bar/Waiting Space*

4. FIRST CLASS RESTAURANT LIQUOR LICENSE APPLICATION (2013-2014):

Arts Riot, 400 Pine Street*

5. OTHER BUSINESS

6. ADJOURNMENT

CITY COUNCIL LICENSE COMMITTEE
TUESDAY, JULY 30, 2013

1. AGENDA

2. CONSENT AGENDA

2.01. SPECIAL EVENT OUTDOOR ENTERTAINMENT PERMIT APPLICATION (Fridays in Aug.)

Monkey House, SEABA Parking Lot, 4 p.m. – 9:00 p.m., Community Food Truck Stop

*waive the reading, accept the communication, place it on file approve the Special Event Outdoor Entertainment Permit Application for Monkey House pertaining to the Community Food Truck Stop: August, 2, 9, 16, 23 and 30th only

***MUST BE PRESENT AT THE MEETING**

3. INDOOR ENTERTAINMENT PERMIT APPLICATION (2013-2014):
Arts Riot, 400 Pine Street*
4. INDOOR ENTERTAINMENT PERMIT APPLICATION (2013-2014):
Vin Bar & Shop, 126 College Street*
5. SPECIAL EVENT OUTDOOR ENTERTAINMENT PERMIT APPLICATION (one day only):
Seven Days at Curtis Lumber parking lot, Friday, September 6, 2013, 5:00 p.m. – 10:00 p.m.,
Dancing, amplified music*
6. SPECIAL EVENT OUTDOOR ENTERTAINMENT PERMIT APPLICATION (three days only):
SEABA, September 6 – 8, 2013, Maltex building (and other locations), Art Hop*
7. LICENSE AGREEMENT: Burlington Housing Authority
8. LICENSE AGREEMENT: Orange Leaf
9. OTHER BUSINESS
10. ADJOURNMENT

***MUST BE PRESENT AT THE MEETING**



State of Vermont
Department of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05620-4501
liquorcontrol.vermont.gov

[phone] 802-828-2345
[fax] 802-828-2803

Michael J. Hogan, Commissioner

July 19, 2013

Pacific Rim Café, LLC
161 Church Street
Burlington, VT 05401

RECEIVED
2013 JUL 22 A 9:14
BURLINGTON CLERK
TREASURER'S OFFICE

License # 8129-001

RE: Administrative Notice of Agency Action # 2210

Dear Licensee,

Enclosed is a copy of Administrative notice of agency action # 2210 issued by Investigator Matt Gonyo on July 3, 2013. The \$500.00 administrative penalty was to have been paid within **ten** days of receipt of the ticket.

To date, our office has not received the required administrative penalty **and a late fee of \$10.00 has been applied to each ticket.** Full payment and late fee charge must be received in our office no later than July 29, 2013 in **order to avoid suspension and/or revocation of your current Liquor license.**



If you have any questions, comments or concerns, please do not hesitate to speak to your Investigator or feel free to get in touch with me.

Sincerely,

Renee' Warren
Administrative Assistant
Vermont Department of Liquor Control

cc: Investigator Gonyo
City of Burlington



	DLC ENFORCEMENT DIVISION ADMINISTRATIVE NOTICE OF AGENCY ACTION Notice	
	No. 02210	

License Number 181129-1001-1RIST-101	
Corporation Name PACIFIC RIM LLC	DRA PACIFIC RIM
Physical Mailing Address 161 CHURCH ST.	County CHITTENDEN

City BURLINGTON	State VT	Zip Code 05401	Business Phone
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Licensee did then and there commit the following acts in violation of V.S.A. Title 7 Provision, or Liquor Board Regulation:

**EMPLOYEE DISPLAYING SIGNS
OF INTOXICATION BAC .173%
13VL00391**

WHICH CONSTITUTES A VIOLATION OF:

General Regulation # 16	TITLE 7 Provision: 7 VSA
--------------------------------	---------------------------------

<input type="checkbox"/> Written Warning- No Fines or Penalties copy of warning placed in licensee file	<input checked="" type="checkbox"/> See Attached Waiver Fine
---	--

<input type="checkbox"/> Administrative Referral	<input type="checkbox"/> Hearing
--	----------------------------------

PENALTIES If you plead DENIED and the state proves the violation, you will forfeit the waiver amount and be subject to an administrative referral.	If you plead ADMITTED or NO CONTEST , you may pay the waiver amount instead of appearing in court.
	WAIVER AMOUNT \$ 500.00

Delivered To: Leaves	First Jory	MI A	Date of Birth 9/21/91
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Signature: Jory Leaves	<input checked="" type="checkbox"/> M <input type="checkbox"/> F	Title: Bartender
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The undersigned complains that the Licensee did violate the above identified V.S.A. Title 7 provision, or Liquor Control Board Regulation on this **3RD** day of **July**, 20**13** at **Chittenden** county.

Investigator Name: M. GOWY	Investigator Signature: [Signature]
-----------------------------------	--

Investigator #: 2095	Date Served: 7/3/13	Time: 23:50	<input checked="" type="checkbox"/> Hand <input type="checkbox"/> USMail
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*Important info about this administrative notice of agency action on reverse side
WHITE: Enforcement; YELLOW: Investigator; PINK: Licensee; Goldenrod: Return with Fine

ENFORCEMENT

RECEIVED
2013 JUL 22 A 9:14
BURLINGTON CLERK
TREASURER'S OFFICE



State of Vermont
Department of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05620-4501
liquorcontrol.vermont.gov

[phone] 802-828-2345
[fax] 802-828-2803

Michael J. Hogan, Commissioner

July 25, 2013

Pacific Rim Café, LLC
161 Church Street
Burlington, VT 05401

RECEIVED
2013 JUL 26 P 2:47
BURLINGTON CLERK
TREASURER'S OFFICE

License # 8129-001

RE: notice of liquor licensee enforcement violation # 2210

Dear Town Clerk:

An administrative notice # 2210 has been issued on 07/03/2013 by a Department of Liquor Control Investigator to the above name licensee for violation General Regulation # 16 with a fine of \$500.

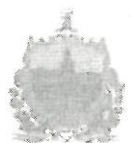
The purpose of this letter is to inform you that the \$500 Administrative Notice of Agency Action has been paid. The licensee does not contest this violation issued and will remain on licensee's record.

Please feel free to contact me if you have any questions.

Sincerely,

Renee J. Warren

Renee' Warren Administrative Secretary
Department of Liquor Control
Education, Licensing & Enforcement Division



Liquor Control Board:

Stephanie M. O'Brien, Chair; John P. Casarino, Thomas Callaghan, Julian Shoudella, Melissa Moore, Mary-Louise

**DLC ENFORCEMENT DIVISION
ADMINISTRATIVE NOTICE OF AGENCY ACTION
Notice
No. 02210**



License Number: VT129-0001-1RST-101
 Corporation Name: PACIFIC RIM LLC DBA: PACIFIC RIM
 Physical Mailing Address: 161 QUEECH ST County: Chittenden

City: BURLINGTON State: VT Zip Code: 05401 Business Phone: _____

Licensee did then and there commit the following acts in violation of V.S.A. Title 7 Provision, or Liquor Board Regulation:

EMPLOYEE DISPLAYING SIGNS
OF INTOXICATION BAC .173%
13VL00391

WHICH CONSTITUTES A VIOLATION OF:

General Regulation # 16 TITLE 7 Provision: 7VSA

☐ Written Warning- No Fines or Penalties copy of warning placed in licensee file ☒ See Attached Waiver Fine

☐ Administrative Referral ☐ Hearing

If you plead **DENIED** and the state proves the violation, you will forfeit the waiver amount and be subject to an administrative referral.

If you plead **ADMITTED** or **NO CONTEST**, you may pay the waiver amount instead of appearing in court.

WAIVER AMOUNT → \$ 500.⁰⁰

Delivered To: Leaves First: Joy MI: A Date of Birth: 9/21/91

Signature: Joy Leaves ☒ M ☐ F Title: Bartender

The undersigned certifies that the Licensee did violate the above identified V.S.A. Title 7 provision, or Liquor Control Board Regulation on the 28th day of July, 2013 at Chittenden county.

Investigator Name: M. G. Wyo Investigator Signature: [Signature]

Investigator ID: 2095 Date Served: 7/3/13 Time: 23:50 ☒ Hand ☐ USMail

RECEIVED

2013 JUL 26 P 2:47

BURLINGTON CLERK
TREASURY'S OFFICE

*Important info about this administrative notice of agency action on reverse side

WHITE: Enforcement; YELLOW: Investigator; PINK: Licensee; Goldenrod: Return with Fine

ENFORCEMENT

LICENSEE PLEA AND WAIVER

☒ **ADMITTED** - LICENSEE WAIVES THE RIGHT TO A HEARING BEFORE THE LIQUOR CONTROL BOARD, ADMITS THE ALLEGATION AS TRUE, AND AGREES TO PAY THE DESIGNATED FINE.

☐ **DENIED** - LICENSEE REQUESTS A HEARING BEFORE THE LIQUOR CONTROL BOARD IN ORDER TO CONTEST THE ALLEGATION.

Deliver this plea in person or by mail to:

Vermont Department of Liquor Control
13 Green Mountain Drive
Montpelier, Vt. 05620-4501

SIGN HERE:

<u>PACIFIC RIM LLC</u>		<u>07/18/13</u>	
Licensee Authorized Agent		Date	
<u>161 Church St</u>		<u>Dartmouth VT 05741</u>	
Street	City	State	Zip
<u>802 881 0643</u>			
Licensee Phone		Licensee Facsimile	

IF LICENSEE PLEADS **ADMITTED**: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days with payment of the designated fine shown on the front of the Complaint. Pay by check or money order in U.S. funds; make checks payable to VT DEPT. OF LIQUOR CONTROL. This plea will be entered into Licensee's enforcement history.

IF LICENSEE PLEADS **DENIED**: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days. Licensee will be scheduled to appear before the Liquor Control Board. There is more detailed information about appearing before the Board on the back of the other copy of the complaint, which should be kept for reference.

IF LICENSEE **FAILS TO DELIVER A PLEA WITHIN TEN (10) DAYS OF COMPLAINT**: The Department of Liquor Control will impose the designated fine and Licensee will be liable for payment. If Licensee fails to pay the designated fine within ten (10) days thereafter, Licensee will be ordered to a hearing before the Liquor Control Board to consider liquor license suspension or revocation.

RECEIVED
2013 JUL 26 P 2:47
BURLINGTON CLERK
TREASURER'S OFFICE



State of Vermont
Department of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05620-4501
liquorcontrol.vermont.gov

[phone] 802-828-2345
[fax] 802-828-2803

Michael J. Hogan, Commissioner

July 19, 2013

Pacific Rim Café, LLC
161 Church Street
Burlington, VT 05401

License # 8129-001

RECEIVED
2013 JUL 22 A 9:14
BURLINGTON CLERK
TREASURER'S OFFICE

RE: Administrative Notice of Agency Action # 2171

Dear Licensee,

Enclosed is a copy of Administrative notice of agency action # 2171 issued by Investigator Matt Gonyo on July 3, 2013. The \$250.00 administrative penalty was to have been paid within ten days of receipt of the ticket.

To date, our office has not received the required administrative penalty and a late fee of \$10.00 has been applied to each ticket. Full payment and late fee charge must be received in our office no later than July 29, 2013 in order to avoid suspension and/or revocation of your current Liquor license.



If you have any questions, comments or concerns, please do not hesitate to speak to your Investigator or feel free to get in touch with me.

Sincerely,

Renee' Warren
Administrative Assistant
Vermont Department of Liquor Control

cc: Investigator Gonyo
City of Burlington



	DLC ENFORCEMENT DIVISION ADMINISTRATIVE NOTICE OF AGENCY ACTION Notice No. 02171	

License Number 81129-1011-1ASTT-011			
Corporation Name PACIFIC Rim LLC		DBA PACIFIC Rim	
Physical Mailing Address 161 CHURCH ST.		County Chittenden	
City Burlington	State VT	Zip Code 05401	Business Phone

Licensee did then and there commit the following acts in violation of V.S.A. Title 7 Provision, or Liquor Board Regulation:


FAIL TO IDENTIFY PERSONS OF QUESTIONABLE AGE

13VL00391

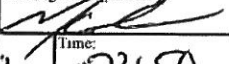
WHICH CONSTITUTES A VIOLATION OF:

General Regulation # 13	TITLE 7 Provision: 2VSA
<input type="checkbox"/> Written Warning- No Fines or Penalties copy of warning placed in licensee file	<input checked="" type="checkbox"/> See Attached Waiver Fine
<input type="checkbox"/> Administrative Referral	<input type="checkbox"/> Hearing

PENALTIES	If you plead DENIED and the state proves the violation, you will forfeit the waiver amount and be subject to an administrative referral.	If you plead ADMITTED or NO CONTEST , you may pay the waiver amount instead of appearing in court.
		WAIVER AMOUNT → \$ 250.00

Delivered To: Last Reeves First Jory MI A Date of Birth 9/21/91
Signature:  <input type="checkbox"/> M <input type="checkbox"/> F Title: Bartender

The undersigned complains that the Licensee did violate the above identified V.S.A. Title 7 provision, or Liquor Control Board Regulation on this **30th** day of **July**, 20**12** at **CHT** county.

Investigator Name M. Gonyo	Investigator Signature 
Investigator #: 2095	Date Served 7/3/13 Time: 23:50
<input checked="" type="checkbox"/> Hand <input type="checkbox"/> USMail	

*Important info about this administrative notice of agency action on reverse side

WHITE: Enforcement; YELLOW: Investigator; PINK: Licensee; Goldenrod: Return with Fine

ENFORCEMENT

BURLINGTON CLERK
TREASURER'S OFFICE

2013 JUL 22 A 9:14

RECEIVED

**DLC ENFORCEMENT DIVISION
ADMINISTRATIVE NOTICE OF AGENCY ACTION
Notice**

No. 02171

License Number

15129-0011-1RST-01

Corporation Name: PACIFIC RIM LLC DBA: PACIFIC RIM

Physical Mailing Address: 161 CHURCH ST County: CHITTENDEN

City: DARLINGTON State: VT Zip Code: 0544 Business Phone: _____

Licensee did then and there commit the following acts in violation of V.S.A. Title 7 Provision, or Liquor Board Regulation:

FAIL TO IDENTIFY PERSONS
OF QUESTIONABLE AGE
13VL00391

WHICH CONSTITUTES A VIOLATION OF:

General Regulation # 13 TITLE 7 Provision: 7VSA

☐ Written Warning- No Fines or Penalties copy of warning placed in licensee file ☒ See Attached Waiver Fine

☐ Administrative Referral ☐ Hearing

If you plead **DENIED** and the state proves the violation, you will forfeit the waiver amount and be subject to an administrative referral.

If you plead **ADMITTED** or **NO CONTEST**, you may pay the waiver amount instead of appearing in court.

WAIVER AMOUNT → \$ 250.00

Delivered To: Last Reeves First Jory MI A Date of Birth: 9/21/91

Signature: Jory Reeves ☐ M ☐ F Title: Bartender

The undersigned complains that the licensee did violate the above in violation of V.S.A. Title 7 provision, or Liquor Control Board Regulation on the 30th day of July, 2013, at CHITTENDEN county.

Investigator Name: M. Conway Investigator Signature: [Signature]

Investigator # 2095 Date Served: 7/3/13 Time: 23:50 ☒ Hand ☐ USMail

RECEIVED

2013 JUL 26 P 2:47

BURLINGTON CLERK
TREASURER'S OFFICE

*Important info about this administrative notice of agency action on reverse side

WHITE: Enforcement; YELLOW: Investigator; PINK: Licensee; Goldenrod: Return with Fine

ENFORCEMENT

LICENSEE PLEA AND WAIVER

☒ **ADMITTED** - LICENSEE WAIVES THE RIGHT TO A HEARING BEFORE THE LIQUOR CONTROL BOARD, ADMITS THE ALLEGATION AS TRUE, AND AGREES TO PAY THE DESIGNATED FINE.

☐ **DENIED** - LICENSEE REQUESTS A HEARING BEFORE THE LIQUOR CONTROL BOARD IN ORDER TO CONTEST THE ALLEGATION.

Deliver this plea in person or by mail to:

Vermont Department of Liquor Control
13 Green Mountain Drive
Montpelier, Vt. 05620-4501

SIGN HERE:

<u>PACIFIC RIM LLC</u>		<u>07/18/13</u>	
Licensee Authorized Agent		Date	
<u>161 Church St</u>	<u>Burlington</u>	<u>VT</u>	<u>05401</u>
Street	City	State	Zip
<u>802-881-0643</u>			
Licensee Phone		Licensee Facsimile	

IF LICENSEE PLEADS ADMITTED: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days with payment of the designated fine shown on the front of the Complaint. Pay by check or money order in U.S. funds; make checks payable to VT DEPT. OF LIQUOR CONTROL. This plea will be entered into Licensee's enforcement history.

IF LICENSEE PLEADS DENIED: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days. Licensee will be scheduled to appear before the Liquor Control Board. There is more detailed information about appearing before the Board on the back of the other copy of the complaint, which should be kept for reference.

IF LICENSEE FAILS TO DELIVER A PLEA WITHIN TEN (10) DAYS OF COMPLAINT: The Department of Liquor Control will impose the designated fine and Licensee will be liable for payment. If Licensee fails to pay the designated fine within ten (10) days thereafter, Licensee will be ordered to a hearing before the Liquor Control Board to consider liquor license suspension or revocation.

RECEIVED

2013 JUL 26 P 2:47

BURLINGTON CLERK
TREASURER'S OFFICE



State of Vermont
Department of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05620-4501
liquorcontrol.vermont.gov

[phone] 802-828-2345
[fax] 802-828-2803

Michael J. Hogan, Commissioner

July 17, 2013

JRS Corp.
134 Church Street
Burlington, VT 05401

RECEIVED
2013 JUL 17 A 8:52
BURLINGTON CLERK
TREASURER'S OFFICE

License # 7390-001

RE: notice of liquor licensee enforcement violation # 2208

Dear Town Clerk:

Administrative notice # 2208 has been issued on 06/20/2013 by a Department of Liquor Control Investigator to the above named licensee for a **written warning in General Regulation # 17**. The licensee does not contest this violation.



The purpose of this letter is to inform you that this Administrative Notice of Agency Action has been issued and will remain on licensee's record.

Please feel free to contact me if you have any questions.

Sincerely,

Renee' Warren Administrative Secretary
Department of Liquor Control
Education, Licensing & Enforcement Division



	DLC ENFORCEMENT DIVISION ADMINISTRATIVE NOTICE OF AGENCY ACTION Notice		
	No. 02208		

License Number	
7390-001-CAB-01	
Corporation Name	DBA
JRS CORP	JRS CORP
Physical Mailing Address	County
134 Church St.	Chitt.

City	State	Zip Code	Business Phone
Burlington	Vt	05401	864-8111

Licensee did then and there commit the following acts in violation of V.S.A. Title 7 Provision, or Liquor Board Regulation:

INTOXICATED PATRON ON PREMIS

13VLO0352 / 13BU013801

WHICH CONSTITUTES A VIOLATION OF:

General Regulation # 17	TITLE 7 Provision: 2 VSA
-------------------------	--------------------------

<input checked="" type="checkbox"/> Written Warning- No Fines or Penalties copy of warning placed in licensee file	<input type="checkbox"/> See Attached Waiver Fine
---	---

<input type="checkbox"/> Administrative Referral	<input type="checkbox"/> Hearing
--	----------------------------------

PENALTIES If you plead DENIED and the state proves the violation, you will forfeit the waiver amount and be subject to an administrative referral.	If you plead ADMITTED or NO CONTEST , you may pay the waiver amount instead of appearing in court.
	WAIVER AMOUNT → \$ N/A

Delivered To: Last	First	MI	Date of Birth
Markle	Joshua	M	01-25-1974

Signature	<input checked="" type="checkbox"/> M <input type="checkbox"/> F	Title
[Signature]		CO President

The undersigned complains that the Licensee did violate the above identified V.S.A. Title 7 provision, or Liquor Control Board Regulation on the 20th day of June, 2013 at Chitt. county.

Investigator Name:	Investigator Signature:
M. Gonyea	[Signature]

Investigator #:	Date Served:	Time:	<input checked="" type="checkbox"/> Hand <input type="checkbox"/> USMail
2095	6/24/13	11:30	

RECEIVED
 2013 JUL 17 A 8:52
 BURLINGTON CLERK
 TREASURER'S OFFICE

*Important info about this administrative notice of agency action on reverse side
 WHITE: Enforcement; YELLOW: Investigator; PINK: Licensee; Goldenrod: Return with Fine

ENFORCEMENT

LICENSEE PLEA AND WAIVER

☐ **ADMITTED** - LICENSEE WAIVES THE RIGHT TO A HEARING BEFORE THE LIQUOR CONTROL BOARD, ADMITS THE ALLEGATION AS TRUE, AND AGREES TO PAY THE DESIGNATED FINE.

☐ **DENIED** - LICENSEE REQUESTS A HEARING BEFORE THE LIQUOR CONTROL BOARD IN ORDER TO CONTEST THE ALLEGATION.

Deliver this plea in person or by mail to:

Vermont Department of Liquor Control
13 Green Mountain Drive
Montpelier, Vt. 05620-4501

SIGN HERE:

<u>Ronald Ryan</u>		<u>7/9/13</u>	
Licensee Authorized Agent		Date	
<u>134 Church St</u>	<u>Burlington</u>	<u>VT</u>	<u>05403</u>
Street	City	State	Zip
<u>864-8111</u>	<u>Akes Place</u>		
Licensee Phone	Licensee Facsimile		

IF LICENSEE PLEADS ADMITTED: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days with payment of the designated fine shown on the front of the Complaint. Pay by check or money order in U.S. funds; make checks payable to VT DEPT. OF LIQUOR CONTROL. This plea will be entered into Licensee's enforcement history.

IF LICENSEE PLEADS DENIED: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days. Licensee will be scheduled to appear before the Liquor Control Board. There is more detailed information about appearing before the Board on the back of the other copy of the complaint, which should be kept for reference.

IF LICENSEE FAILS TO DELIVER A PLEA WITHIN TEN (10) DAYS OF COMPLAINT: The Department of Liquor Control will impose the designated fine and Licensee will be liable for payment. If Licensee fails to pay the designated fine within ten (10) days thereafter, Licensee will be ordered to a hearing before the Liquor Control Board to consider liquor license suspension or revocation.

RECEIVED
2013 JUL 17 A 8:52
BURLINGTON CLERK
TREASURER'S OFFICE

2013 JUL 17 10:11



State of Vermont
Department of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05620-4501
liquorcontrol.vermont.gov

[phone] 802-828-2345
[fax] 802-828-2803

Michael J. Hogan, Commissioner

July 8, 2013

Remy Cooper, LLC
136 1/2 Church Street
Burlington, VT 05401

License # 7451-001

RE: Administrative Notice of Agency Action # 2207

Dear Licensee,

Enclosed is a copy of Administrative notice of agency action # 2207 issued by Investigator Matt Gonyo on June 21, 2013. The \$500.00 administrative penalty was to have been paid within ten days of receipt of the ticket.

To date, our office has not received the required administrative penalty and a late fee of \$10.00 has been applied to each ticket. Full payment and late fee charge must be received in our office no later than July 18, 2013 in order to avoid suspension and/or revocation of your current Liquor license.

If you have any questions, comments or concerns, please do not hesitate to speak to your Investigator or feel free to get in touch with me.

Sincerely,

Renee' Warren
Administrative Assistant
Vermont Department of Liquor Control

cc: Investigator Gonyo
City of Burlington

RECEIVED
2013 JUL 17 A 8:53
BURLINGTON CLERK
TREASURER'S OFFICE



RECEIVED

2013 JUL 17 A 8:53

BURLINGTON CLERK
TREASURER'S OFFICE

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Remy Cooper, LLC
206 Main Street
Burlington, VT 05401

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

[Signature]

☐ Agent

☐ Addressee

B. Received by (Printed Name)

C. Date of Delivery

7-10

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

☒ Certified Mail

☐ Express Mail

☐ Registered

☐ Return Receipt for Merchandise

☐ Insured Mail

☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

2. 7009 2820 0002 8668 1214

7-8-2013

R.W

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

U.S. Postal Service

CERTIFIED MAIL RECEIPT

(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com.

OFFICIAL USE

Postage \$

Certified Fee

Return Receipt Fee
(Endorsement Required)

Restricted Delivery Fee
(Endorsement Required)

Total Postage & Fees \$

Postmark
Here

Sent To

Street, Apt. No.,
or PO Box No.

City, State, ZIP+4

PS Form 3800, August 2005

See Reverse for Instructions

7009 2820 0002 8668 1214



State of Vermont
Department of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05620-4501
liquorcontrol.vermont.gov

[phone] 802-828-2345
[fax] 802-828-2803

Michael J. Hogan, Commissioner

July 17, 2013

Remy Cooper, LLC
136 ½ Church Street
Burlington, VT 05401

License # 7451-001

RE: notice of liquor licensee enforcement violation # 2207

Dear Town Clerk:

An administrative notice # 2207 has been issued on 06/21/2013 by a Department of Liquor Control Investigator to the above name licensee for violation General Regulation # 33 with a fine of \$250 plus a late fee of \$10.

The purpose of this letter is to inform you that the \$260 Administrative Notice of Agency Action has been paid. The licensee does not contest this violation issued and will remain on licensee's record.

Please feel free to contact me if you have any questions.

Sincerely,

Renee' Warren Administrative Secretary
Department of Liquor Control
Education, Licensing & Enforcement Division

RECEIVED
2013 JUL 17 A 8:53
BURLINGTON CLERK
TREASURER'S OFFICE



Liquor Control Board:

Stephanie M. O'Brien, Chair; John P. Cassarino, Thomas Gallagher, Julian Shardella, Melissa Mazza, Members

**DLC ENFORCEMENT DIVISION
ADMINISTRATIVE NOTICE OF AGENCY ACTION
Notice**

No. 02207



License Number

7451-001-11CAB

Corporation Name

REMY COOPER LLC

DBA

ONE HALF LOUNGE

Physical Mailing Address

136 1/2 CHURCH ST.

County

CHITTENDEN

City

BURLINGTON

State

VT

Zip Code

05401

Business Phone

Licensee did then and there commit the following acts
in violation of V.S.A. Title 7 Provision, or Liquor Board
Regulation:

OVER CAPACITY - FAIL TO
FOLLOW FIRE MARSHALL RULES

13600351 / 1360014132

WHICH CONSTITUTES A VIOLATION OF:

General Regulation # 33

TITLE 7 Provision: 7VSA

☐ Written Warning- No Fines or Penalties
copy of warning placed in licensee file

☒ See Attached Waiver Fine

☐ Administrative Referral

☐ Hearing

If you plead **DENIED** and the state proves the
violation, you will forfeit the waiver amount
and be subject to an administrative referral.

If you plead **ADMITTED** or **NO
CONTEST**, you may pay the waiver
amount instead of appearing in court.

**WAIVER
AMOUNT** → \$ 250.00

Delivered To: Last

Worthington, Kashner M

First MI Date of Birth

9/12/85

Signature

[Signature]

☒ M ☐ F

Title

Bartender

The undersigned complains that the Licensee did violate the above identified V.S.A. Title 7 provision, or Liquor Control
Board Regulation on this 15 day of June 2013 at CHITTENDEN county.

Investigator Name:

M. GARYO

Investigator Signature:

[Signature]

Investigator #:

2095

Date Served:

6/21/13

Time:

20:30

☒ Hand ☐ US Mail

*Important info about this administrative notice of agency action on reverse side

WHITE: Enforcement; YELLOW: Investigator; PINK: Licensee; Goldenrod: Return with Fine

ENFORCEMENT

BURLINGTON CLERK
TREASURER'S OFFICE

2013 JUL 17 A 8:53

RECEIVED

LICENSEE PLEA AND WAIVER

☒ **ADMITTED** - LICENSEE WAIVES THE RIGHT TO A HEARING BEFORE THE LIQUOR CONTROL BOARD, ADMITS THE ALLEGATION AS TRUE, AND AGREES TO PAY THE DESIGNATED FINE.

☐ **DENIED** - LICENSEE REQUESTS A HEARING BEFORE THE LIQUOR CONTROL BOARD IN ORDER TO CONTEST THE ALLEGATION.

Deliver this plea in person or by mail to:

Vermont Department of Liquor Control
13 Green Mountain Drive
Montpelier, Vt. 05620-4501

SIGN HERE:

_____ Licensee Authorized Agent			_____ Date
_____ Street	_____ City	_____ State	_____ Zip
_____ Licensee Phone		_____ Licensee Facsimile	

IF LICENSEE PLEADS ADMITTED: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days with payment of the designated fine shown on the front of the Complaint. Pay by check or money order in U.S. funds; make checks payable to VT DEPT. OF LIQUOR CONTROL. This plea will be entered into Licensee's enforcement history.

IF LICENSEE PLEADS DENIED: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days. Licensee will be scheduled to appear before the Liquor Control Board. There is more detailed information about appearing before the Board on the back of the other copy of the complaint, which should be kept for reference.

IF LICENSEE FAILS TO DELIVER A PLEA WITHIN TEN (10) DAYS OF COMPLAINT: The Department of Liquor Control will impose the designated fine and Licensee will be liable for payment. If Licensee fails to pay the designated fine within ten (10) days thereafter, Licensee will be ordered to a hearing before the Liquor Control Board to consider liquor license suspension or revocation.

BURLINGTON CLERK
TREASURER'S OFFICE

2013 JUL 17 A 8:53

RECEIVED

JUL 15 11:53:53



State of Vermont
Department of Liquor Control
13 Green Mountain Drive
Montpelier, VT 05620-4501
liquorcontrol.vermont.gov

[phone] 802-828-2345
[fax] 802-828-2803

Michael J. Hogan, Commissioner

July 9, 2013

Atkins, Incorporated
d/b/a: Ruben James
159 Main Street
Burlington, VT 05401

RECEIVED
2013 JUL -9 P 3:45
BURLINGTON CLERK
TREASURER'S OFFICE

License # 2863-001

RE: notice of liquor licensee enforcement violation # 2209

Dear Town Clerk:

An administrative notice # 2209 has been issued on 06/27/2013 by a Department of Liquor Control Investigator to the above name licensee for violation General Regulation # 17 with a fine of \$500.

The purpose of this letter is to inform you that the \$500 Administrative Notice of Agency Action has been paid. The licensee does not contest this violation issued and will remain on licensee's record.

Please feel free to contact me if you have any questions.

Sincerely,

Renee' Warren Administrative Secretary
Department of Liquor Control
Education, Licensing & Enforcement Division



DLC ENFORCEMENT DIVISION ADMINISTRATIVE NOTICE OF AGENCY ACTION Notice No. 02209	
--	--

License Number 2863-001-1CAB-01	
Corporation Name ATKINS, INC.	DBA RUBEN JAMES
Physical Mailing Address 157 MAIN ST.	
City BURLINGTON	County CHITTENDEN
State VT	Zip Code 05401
Business Phone	

Licensee did then and there commit the following acts in violation of V.S.A. Title 7 Provision, or Liquor Board Regulation:

INTOXICATED PATRON

CASE # 13VL00353

WHICH CONSTITUTES A VIOLATION OF:

General Regulation # 17	TITLE 7 Provision: 7 VSA
<input type="checkbox"/> Written Warning- No Fines or Penalties copy of warning placed in licensee file	<input checked="" type="checkbox"/> See Attached Waiver Fine
<input type="checkbox"/> Administrative Referral	<input type="checkbox"/> Hearing
If you plead DENIED and the state proves the violation, you will forfeit the waiver amount and be subject to an administrative referral.	If you plead ADMITTED or NO CONTEST , you may pay the waiver amount instead of appearing in court. WAIVER AMOUNT → \$ 500.00

Delivered To: Last Pollard	First Evan	MI R	Date of Birth 05-23-82
Signature <i>[Signature]</i>	<input checked="" type="checkbox"/> M <input type="checkbox"/> F	Title Bar Manager	

The undersigned complains that the Licensee did violate the above identified V.S.A. Title 7 provision, or Liquor Control Board Regulation on this **22** day of **JUNE** 20**13** at **CHITTENDEN** county.

Investigator Name GONYO	Investigator Signature <i>[Signature]</i>
Investigator # 2095	Date Served 6/27/13
Time 20:30	<input checked="" type="checkbox"/> Hand <input type="checkbox"/> USMail

*Important info about this administrative notice of agency action on reverse side
 WHITE: Enforcement; YELLOW: Investigator; PINK: Licensee; Goldenrod: Return with Fine

ENFORCEMENT

RECEIVED
 2013 JUL -9 P 3:45
 BURLINGTON CLERK
 TREASURER'S OFFICE

LICENSEE PLEA AND WAIVER

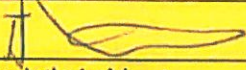
☒ **ADMITTED** - LICENSEE WAIVES THE RIGHT TO A HEARING BEFORE THE LIQUOR CONTROL BOARD, ADMITS THE ALLEGATION AS TRUE, AND AGREES TO PAY THE DESIGNATED FINE.

☐ **DENIED** - LICENSEE REQUESTS A HEARING BEFORE THE LIQUOR CONTROL BOARD IN ORDER TO CONTEST THE ALLEGATION.

Deliver this plea in person or by mail to:

Vermont Department of Liquor Control
13 Green Mountain Drive
Montpelier, Vt. 05620-4501

SIGN HERE:

		7/7/13	
Licensee Authorized Agent		Date	
159 Main St	Burlington	VT	05401
Street	City	State	Zip
802 864 0700	802 862-5055		
Licensee Phone	Licensee Facsimile		

IF LICENSEE PLEADS ADMITTED: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days with payment of the designated fine shown on the front of the Complaint. Pay by check or money order in U.S. funds; make checks payable to VT DEPT. OF LIQUOR CONTROL. This plea will be entered into Licensee's enforcement history.

IF LICENSEE PLEADS DENIED: Mark the plea, and sign and complete above. Deliver the plea to the Department of Liquor Control within ten (10) days. Licensee will be scheduled to appear before the Liquor Control Board. There is more detailed information about appearing before the Board on the back of the other copy of the complaint, which should be kept for reference.

IF LICENSEE FAILS TO DELIVER A PLEA WITHIN TEN (10) DAYS OF COMPLAINT: The Department of Liquor Control will impose the designated fine and Licensee will be liable for payment. If Licensee fails to pay the designated fine within ten (10) days thereafter, Licensee will be ordered to a hearing before the Liquor Control Board to consider liquor license suspension or revocation.

SHAWNEE 700

RECEIVED
2013 JUL -9 P. 3:45
BURLINGTON CLERK
TREASURER'S OFFICE

Incident Detail - : 318: Bellavance, Jason

Incident Number: 13BU016889

Call Time: Sat Jul 06 02:05:39 -0400 2013

Call Type: Compliance Check

Primary Ofc.: 318: Bellavance, Jason

Occurred From Occurred To Invest./Primary Officer
 07/06/2013 02:05 07/06/2013 02:05 318: Bellavance, Jason

Attachment**Description**

☐ TRO/FRO Exists ☒ Alcohol Involved ☐ 911 Call Exists ☐ Medical Release ☐ Audio Recordings ☐ SIU Contacted ☐ DCF Notified ☐ Crisis Svc Involved ☐ Swabbings

☐ Video Recordings ☐ Photos Taken ☐ Prints Lifted ☐ Diagrams ☐ Clothing Evidence ☐ K9 ☐ Miranda Warning ☐ Other Evidence ☐ Crime Scene Processed ☐ Lpr Used

Search Conducted**Physical Evidence****Media Summary**

Category	Sub category	Violation	Counts	#Premises
Comm/Att	IBR Scene/Loc Type	IBR Crim Act Type	IBR Gang Affil	IBR Agg. Aslt/Hom.
Point Of Entry	Force/No Force	Point of Exit	Campus Code	Justifiable Homicide
				IBR Weapon Type
				Significant Event

Narrative Type**Officer**

Report

318: E**Narrative**

On 7/6/13 at approximately 0205 hours, I was on foot patrol for bar closing in the area of 136 Church St.

At 0200 hours, I heard the clock bell ring and other bars had their music shut off. I could hear loud club music still coming from 136 1/2 Church St (Half Lounge). I waited until 0205 hours and the music from Half Lounge was still playing loudly. The DJ did not appear to be stopping anytime soon and he just started another set of music.

I approached the bar and found the patio still full of people drinking, and the door to the club was wide open with no one staffing it. I walked straight into the bar without having made contact with any staff member to checking ID or controlling access.

I approached the bar at the back of the club and found that the bartender, Courtney Pryce (4/20/89) still appeared to be serving alcoholic drinks. The bar was lined with people and I observed no less than 3 mixed drinks that were full and appeared to have just been poured and served. Pryce was speaking to a customer and until I confronted her, appeared to have no idea what time it was. I told her to shut the music off and she motioned to the DJ while turning the bright house lights on.

I asked her who the manager was and Pryce told me there was none. She told me the owner would be right over.

I met with the owner after waiting for several minutes. Luke

RECEIVED
 2013 JUL 10 A 9:05
 BURLINGTON CLERK
 TREASURER'S OFFICE

Dousevicz (5/27/80), was not at the bar at the time I observed the above violations and had no knowledge of them. I told Dousevicz that I was writing up a bar violation and his only response was that he was going to have to check his video cameras.

My interactions with Pryce and this violation was recorded on my Axon video recorder. On 7/6/13 at approximately 1800 hours, I provided Pryce with a written copy of the bar check violation ticket that I completed and filed.

End of Report.

Officer Jason M. Bellavance 318
Burlington Police

Offense Suspect *Offense Victim* *IBR Victim-Offender*
V. was LEO *V was LEO Assignment*

Other ORI

Bias/Motivation (anti)
LEOKA Narrative

--

RECEIVED
2013 JUL 10 A 9:05
BURLINGTON CLERK
TREASURERS OFFICE

Lori Olberg

From: Lori Delia <loridelia@aol.com>
Sent: Friday, July 26, 2013 1:31 PM
To: Lori Olberg
Cc: jkeenana@burlingtonvt.gov; simays@burlingtonvt.gov
Subject: Trattoria Delia Wine Bar/Waiting Space
Attachments: Winebar Awning.pdf; Delia_Wine_Bar_4.pdf; Sotto Logo.pdf

Dear Lori,

As per our discussion I am providing you with the information is regards to Trattoria Delia taking over the old Mane Attraction hair salon space for a waiting space/wine bar.

Our architect has spoken with the City in regards to occupancy load and has received verbal approval for us to move forward based on the preliminary floor plans (which are attached).

I have spoken to Matt Gonyeau of the Vt Dlc and have gotten verbal approval to name the space Sotto Enoteca. As well, we have verbal approval from Matt to use the Trattoria Delia liquor license for the space. Once we are about a week to two weeks away from completion of the project, he will do a site visit and he will change the description of our Liquor License.

I have as well cc'd the City Fire Marshall on this email to move forward with any necessary approval we will need - i.e load certificate, and inspection.

Details concerning the operation of the business:

We will serve our full antipasti page - appetizers

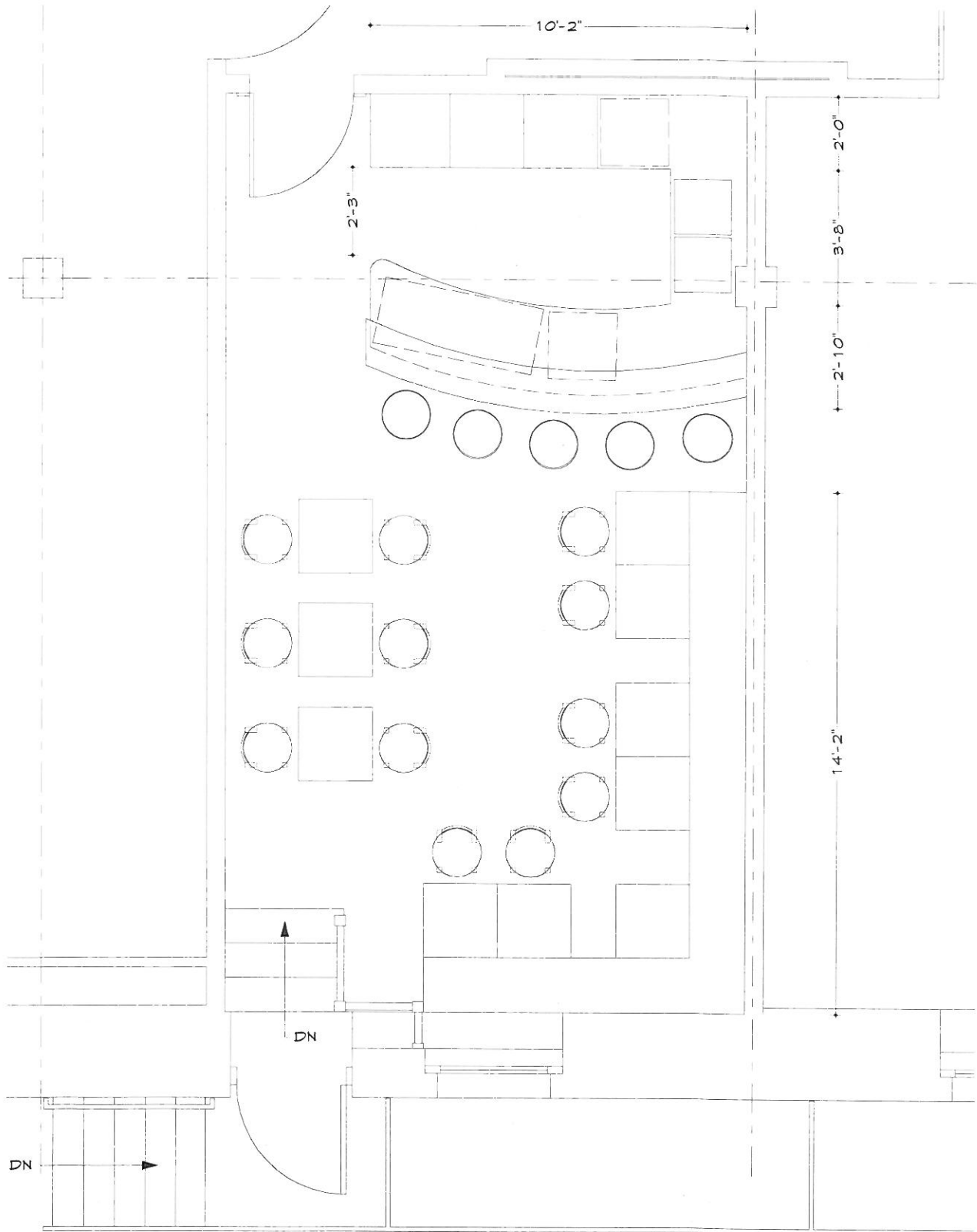
We will serve beer, wine and after dinner drinks - we will not have a full bar

Hours of operation will be 5:30 to 10:30 Wednesday through Sunday

Hopefully this provides you with some framework concerning the our intentions. I have attached the floor plan, logo, and new awning. Please let me know if there is any further details I can provide.

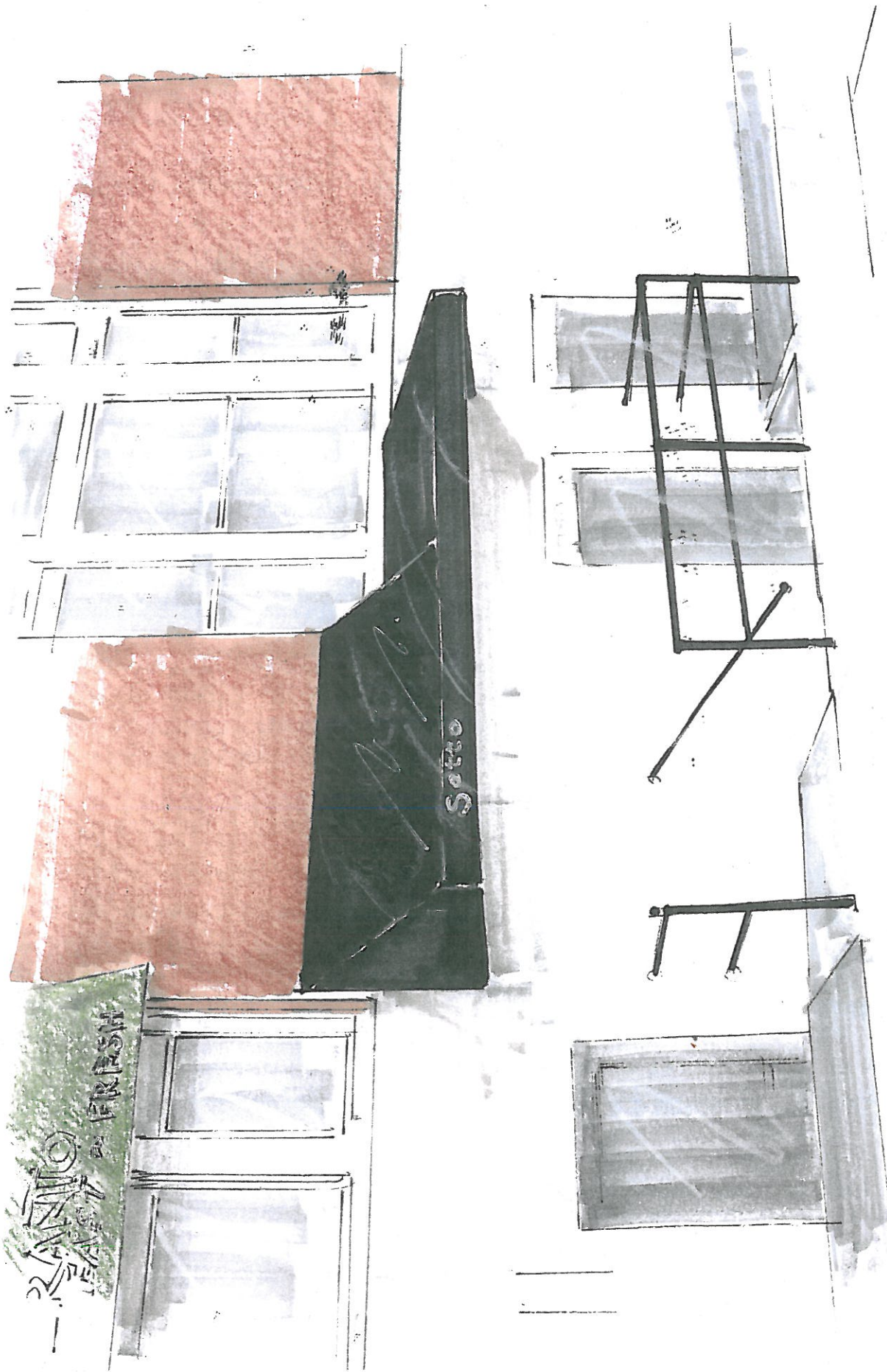
Regards,
Lori Delia





Delia Wine Bar.pln; 1/4" = 1'-0"; Option 4

Sotto
enoteca



20 13FIRST/SECOND CLASS LIQUOR LICENSE AND TOBACCO APPLICATION
LICENSE YEAR IS MAY 1ST THROUGH APRIL 30TH OF THE FOLLOWING YEARSPEAK EASY ARTS & EVENTS CENTER, LLC

Print Full Name of Person, Partnership, Corporation, Club or LLC

ARTS RIOT

Doing Business As - Trade Name

400 PINE STREET

Street and street number of premises covered by this application

BURLINGTON, VERMONT 05401

Town or City & Zip Code

802-578-3560

Telephone Number

Mailing Address (if different from above)

Email address PJ@ARTSRIOT.COM

Please circle appropriate categories

FIRST CLASS

SECOND CLASS

TOBACCO

Restaurant

Hotel

Cabaret

Club

Commercial Kitchen (a Liquor Control Commercial Caterer's License is needed with this license)

FEES:

FIRST CLASS LICENSE - \$100.00 to DLC and \$100.00 to Town/CitySECOND CLASS LICENSE - \$50.00 to DLC and \$50.00 to Town/CityTOBACCO ONLY LICENSE - \$10.00 to Town/City only
(there is no fee for tobacco if applying for second class)

TO THE CONTROL COMMISSIONERS OF THE TOWN/CITY OF _____, VERMONT
Application is hereby made for a license to sell malt and vinous beverages under and in accordance with Title 7, Vermont Statutes Annotated, as amended, and certify that all statements, information and answers to questions herein contained are true; and in consideration of such license being granted do promise and agree to comply with all local and state laws; and to comply with all regulations made and promulgated by the Liquor Control Board. Upon hearing, the Liquor Control Board may, in its discretion, suspend or revoke such license whenever it may determine that the law or any regulations of the Liquor Control Board have been violated, or that any statement, information or answers herein contained are false.

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR
SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING.

If this premise was previously licensed, please indicate name FRESH MARKET / CHEESE OUTLET
2ND CLASS

I/we are applying as: (please circle one)

INDIVIDUAL
PARTNERSHIPLIMITED LIABILITY COMPANY
CORPORATION

Please fill in name and address of individual, partners, directors or members.

LEGAL NAME

STREET/CITY/STATE

PATRICK J McHENRY JR 55 HOWARD STREET, BURLINGTON, VT 05401FELIX WAI 131 LAKEVIEW TERRACE, BURLINGTON, VT 05401

Are all of the above citizens of the UNITED STATES? ☒ Yes ☐ No
(Note: Resident Alien is not considered a U.S. Citizen)

If naturalized citizen, please complete the following:

Name

Court where naturalized (City/State/Zip)

Date

pdchk#556
\$290.00
ls 4/10/13

CORPORATE INFORMATION:

If you have checked the box marked CORPORATION, please fill out this information for stockholders (attach sheet if necessary).

LEGAL NAME

STREET/CITY/STATE

Date of incorporation _____ Is corporate charter now valid? _____

Corporate Federal Identification Number _____

Have you registered your corporation and/or trade name with the Town/City Clerk? _____ and/or Secretary of State? _____ (as required by VSA Title 11 § 1621, 1623 & 1625).

ALL APPLICANTS

HAVE ANY OF THE APPLICANTS EVER BEEN CONVICTED OR PLED GUILTY TO ANY CRIMINAL OR MOTOR VEHICLE OFFENSE IN ANY COURT OF LAW (INCLUDING TRAFFIC TICKETS) AT ANY TIME?

☒ YES☐ NO

If yes, please complete the following information: (attached sheet if necessary)

Name

Court/Traffic Bureau

Offense

Date

Do any of the applicants hold any elective or appointive state, county, city, village/town office in Vermont? (See VSA, T.7, Ch. 9, §223) complete the following information:

YES ☐ NO ☒ If yes, please

Name

Office

Jurisdiction

Please give name, title and date attended of manager, director, partner or individual who has attended a Liquor Control Licensee Education Seminar, as required by Education Regulation No. 3.

NAME:

PJ McKeay

Felix W. A.

TITLE:

Co-Owner

Co-Owner

DATE:

4/10/12

6/25/12

(If you have not attended an Education Seminar prior to making application, please visit www.liquorcontrol.vermont.gov and click on Seminar Schedule for a list of Seminars in your area)

FOR ALL APPLICANTS: DESCRIPTION /LOCATION OF PREMISES (Section 4)Description of the premises to be licensed: CAFE & GALLERYDoes applicant own the premises described? NO If not owned, does applicant lease the premises? YESIf leased, name and address of lessor who holds title to property: STEPHEN UNSWORTH, 26 RAILROAD AVE, ESSEX JCT, VT 05452Are you making this application for the benefit of any other party? NO

FIRST CLASS APPLICANTS ONLY: No first class license may be issued without the following information.

HEALTH LICENSE #: Food _____ Lodging _____ (if licensed as a Hotel)

IN PROCESS

VERMONT TAX DEPARTMENT: Meals & Rooms Certificate/Business Account # _____

Business is devoted primarily to: (Circle one)

FOOD (restaurant) ENTERTAINMENT (cabaret) HOTEL CLUB COMMERCIAL CATERING

If you are considering Outside Consumption service on decks, porches, cabanas, etc. you must complete an Outside Consumption Permit. This form can be found on our website at www.liquorcontrol.vermont.gov and then click on licensing and then applications.

CABARET APPLICANTS ONLY:

Applicant hereby certifies that the sale of food shall be less in amount or volume than the sales of alcoholic beverages and the receipts from entertainment and dancing; if at any time this should not be the case, the applicant/licensee shall immediately notify the Department of Liquor Control of this fact.

Signature of Individual, Partner, authorized agent of Corporation or LLC member

ALL APPLICANTS MUST COMPLETE AND SIGN BELOW

The applicant(s) understands and agrees that the Liquor Control Board may obtain criminal history record information from State and Federal repositories prior to acting on this application

I/We hereby certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, §3113)

In accordance with 21 VSA, §1378 (b) I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training

If applicant is applying as an individual I hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or am in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, §795)

Dated at 04/05/2013 1:28 PM in the County of CHITTENDEN and State of VERMONT
this 5TH day of APRIL, 2013

Corporations/Clubs: Signature of Authorized Agent Individuals/Partners: (All partners must sign)

PATRICK MURPHY, Co-Owner
FELIX WAI, Co-Owner

[Signature]

(Title)

NOTICE: After local action, all new applications are investigated by the Enforcement and Licensing Division prior to approval/disapproval of the license by the Liquor Control Board. This process can take anywhere from two weeks to six weeks to complete once the application has reached Liquor Control.

TOWN/CITY APPROVAL/DISAPPROVAL

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the applications and transmit both copies to the Liquor Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor Control Board, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

_____, Vermont, _____
Town/City Date

APPROVED

DISAPPROVED

Approved/Disapproved by Board of Control Commissioners of the City or Town (circle one) of _____

Total Membership _____ members present

Attest, _____
City or Town Clerk

TOWN OR CITY CLERK SHALL MAIL ONE APPLICATION DIRECTLY TO THE DEPARTMENT OF LIQUOR CONTROL, 13 Green Mountain Drive, Montpelier, VT 05602. If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class application shall be considered binding except as taken or made at an open public meeting. VSA Title 1 §312.

SECTION 5111 AND 5121 OF THE INTERNAL REVENUE CODE OF 1954 REQUIRE EVERY RETAIL DEALER IN ALCOHOLIC BEVERAGES TO FILE A FORM ANNUALLY AND PAY A SPECIAL TAX IN CONNECTION WITH SUCH SALES ACTIVITY. FOR FURTHER INFORMATION, CONTACT:

THE BUREAU OF ALCOHOL, TOBACCO & FIREARMS (TTB)
DEPARTMENT OF THE TREASURY
550 MAIN STREET, CINCINNATI, OH 45202

(513) 684-2979



LIQUOR LICENSE

NEW APPLICANT QUESTIONNAIRE

D/B/A (Business Name) ARTS RIOT

Contact person PJ McHENRY Contact Phone 802-578-3560

1. Have you ever had a liquor license before? If yes, please explain.

NO

2. Please describe your experience serving or selling alcohol?

10^{YRS} CATERING EXPERIENCE, 3 YRS BARTENDING
EXPERIENCE, 6 YEARS SERVING EXPERIENCE

3. Are you familiar with the laws relating to the sale of alcohol in Vermont? Have you completed the training required by DLC? Have your employees? If not, what is your plan for training?

I HAVE COMPLETED THE TRAINING REQUIRED BY
THE DLC AND UNDERSTAND VT STATE LAWS
RELATING TO SALE OF ALCOHOL. OUR
EMPLOYEES WILL BE REQUIRED TO COMPLETE
TRAINING BEFORE SERVING ALCOHOL.

4. Have you had an opportunity to meet with an inspector from the Department of Liquor Control?

YES. I'VE HAD MULTIPLE CONVERSATIONS
WITH MATT GONYO, JAMIE CURTIS AND
MARTIN PREVOST.

5. How many employees will you have?

10-12

6. What is/will the square footage of the public space and what is/will be your occupancy load??

PUBLIC SPACE SQUARE FOOTAGE:

OCCUPANCY LOAD:

7. What kind of precautions will you take to prevent underage sales?

ALL EMPLOYEES WILL RECEIVE TRAINING FROM
MANAGER AND WILL BE OBLIGATED TO COMPLETE
DLC TRAINING BEFORE SERVING ALCOHOL. EMPLOYEES
WILL ALSO BE TRAINED ON OUR POLICIES AND
PROCEDURES SPECIFIC TO OUR BUSINESS. FURTHERMORE
WE WILL INSTILL A COMPANY CULTURE THAT
HONORS A CLEAN, SAFE & SECURE WORKPLACE.

Please note that your application will not go before the License Subcommittee until this application has been satisfactorily completed and returned to the Clerk's Office

ARTSRIOT

*General Description
Business Plan, etc.
available upon
request.*

COMMUNITY ORGANIZING PLATFORM



WHO ARE WE?

ArtsRiot is a mission-driven business. We destroy apathy while daylighting the invisible ties that connect. In short, we build community. We work in the art, food, and music communities. Our website is the **fastest** growing online magazine in Burlington featuring the best of the creative culture of our town. The site not only lists the events happening in town, but also tells the stories of the creative people behind the scenes. We also curate a gallery and community space in the South End Arts District of Burlington. In our new space, the art gallery will continue to feature **socially conscious artists** and host **community events**. The cafe will provide healthy, **locally-sourced** food. The endeavors in our new space support each other- the cafe driving traffic to our gallery and the gallery and events bringing customers to the cafe. In total- web, cafe, and gallery- we will be the thriving cultural hot-spot.

WHAT DO WE DO?

STEP 1: IMMEDIATELY POSSIBLE

Events. We will continue to run our current programming. A space with an increased capacity and supplementary services helps realize the revenue potential of these events. Our initial events will include guest chefs, specialty tastings, art openings, storytelling, poetry nights, and live music.

Rental. We know space and tools are at a premium in our community. We will offer our gallery events space for room rentals and offer our commercial kitchen to food entrepreneurs to rent.

Art Gallery. ArtsRiot Gallery features socially engaging exhibits. We believe in art education- that is art with a message. Our experience showing local and nationally known artists along with our established clientele, high quality LED lighting, and professional curating we'll be setting a new standard for art in Burlington.

Cafe. The cafe will offer simply prepared, nutritious, locally-sourced food. Our selection will be based upon a soup, salad, and sandwich menu catered towards the neighborhood market of offices and businesses in the South End. Our food will be healthy and of the highest quality. A small selection of packaged foods will supplement our offerings.

Catering: We will begin offering our high quality menu at our events, partner events, and to other businesses and organizations.

In-House Production: Based on our market and customers, we will begin producing some of our own food products in house. Potential house made products include muffins, bread, croutons, pesto, kimchee, and pickles. This production will go hand in hand with food-focused community workshops.

Event Promotion: By building our public art initiatives, community events and creative engagement channels we will be positioned to help others with event-based community organizing.

Night time: To truly meet the demand of a casual space to socialize and eat in the South End, we will operate during later hours for dinner and nighttime entertainment.

WHY DO WE DO IT?

Vermont is a national and international driving force in the **local food movement**. Our cafe provides an ideal comfortable space and launchpad for greater community action, naturally fitting in with this movement.

The synergy among the art, food, and events is a powerful intersection to push our country in a positive direction. The art and food (ArtsRiot) combination celebrates **cultural richness**. It's not just living, it's thriving.

We live in Vermont. Our business is rooted in the vibrancy of its food, art, and music. As Vermont progresses and grows. So will we.

AN APATHETIC AMERICA?

THE ORIGIN

Every cause, every mission, every reason that someone believes is worth standing up and fighting for quickly leads to the following question:

Why don't people care enough about _____?

Whether its the environment, social security, or equal rights, a common theme of distrust and a lack of ownership lead to hopelessness and/or a passing of the buck. This lack of care and engagement in social, economic, and civic issues points to an apathetic population. ArtsRiot believes apathy is present for two reasons: disempowerment and disconnection. Income disparity, corrupt capitalism, and an oblique mass media lead to a lack of access, lack of opportunity, and lack of economic and political will.

OUR DIRECTION

NGOs and large institutions aren't nimble. In order to keep up with the pace of the modern world the private sector must support the mission of destroying apathy. This is where ArtsRiot comes in. Our network, youth, and agility as a for-profit community organizing organization provides a powerful platform to increase exposure and creatively produce events for your cause.

THE SOLUTION

ArtsRiot believes in social incentives. We leverage the congregative power of art, food, and music to create cultural riots. Each scene or disturbance created by a group of people united by a common cause pushes a relative conversation back into our community's physical streets and virtual world. Our belief is that we must riot. We must let unbridled merriment instigate social change.

Revolutions are dangerous and most often a last resort. In order to prevent the necessity of another American revolution lets riot first. Riot befoRevolution. Apathy destroyed.

ARTSRIOT

CERTIFICATE of ACHIEVEMENT

This is to certify that

Patrick McHenry

has completed the course

Server Training - 1st class Seminar Certification

April 10, 2013



DEPARTMENT OF LIQUOR CONTROL

WfuYjLEvzv

CERTIFICATE OF COMPLETION

This is to certify that

Felix Wai

has completed the course

Server Training - 1st class Seminar Certification

January 25, 2012



DEPARTMENT OF LIQUOR CONTROL

F4Q33DB1c4

ARTSRIOT CAFE (Draft 3)

DUMPLINGS

Pork and Leek (6 for \$3.50)

House-made Pork and Ginger Pot Stickers (5 for \$6)

House-made Pulled Pork and Kimchee (5 for \$6.50)

House-made Shitake and Scallion (5 for \$6)

NOODLES

Sesame noodles (rg \$6 / lg \$8)

Yakitori (rg \$7 /lg \$10)

Ramen (rg \$6/ lg \$8)

Ramen Stir Fry (rg \$7 / lg \$9)

House pulled noodles (rg \$12/ lg \$15)

STEAM BUNS

Cha Sui Bao- Bbq pork (\$3)

Shitake, Ginger, Leek (\$3)

SIDES

Seasonal Steamed Veggies \$4

Cucumber Salad \$3.50

Kimchi Salad \$5

TEA

Gen Mai Chai (Green Tea with Roasted Brown Rice) \$2

RECEIVED
2013 APR 17 A 9:45
BURLINGTON CLERK
TREASURER'S OFFICE

Iced Gen Mai Chai with (\$3)

Lai Cha- Hong Kong Milk Tea (\$2)

Vietnamese Coffee (\$3)

Iced Vietnamese Coffee (\$3.50)

Reishi Tea (\$3)

Chaga Coffee (\$3)

JUICE

Fresh Squeezed (12oz \$5/ 16oz \$6.50)
Carrot, Beet, Orange, Apple, Melon

Ginger shot (\$2)

Wheat Grass (\$2)

RECEIVED
2013 APR 17 A 9:45
BURLINGAME CH CLERK
TREASURER'S OFFICE



OFFICE OF THE CLERK AND TREASURER
149 CHURCH STREET
BURLINGTON, VT 05401

802-865-7131 TTY 802-865-7142

Application Review
First Class Liquor License - Restaurant

05/01/2013 - 04/30/2014

Jeff Herwood

TO: Kathy Dunn, Clerk/Treasurer's Office

FROM: Lori Olberg, Clerk/Treasurer's Office

DATE: Monday, April 15, 2013

COMPANY: Speak Easy Arts & Events Center, LLC

DBA NAME: Arts Riot

FORMERLY: Cheese Outlet/Fresh Market

LOCATION: 400 Pine Street

PHONE: 578-3560

Please review -
Frankie

The above applicant has applied for a new/renewal license. Please complete the appropriate section below verifying the status of the applicant's taxes and return it to this office as soon as possible.

Property Taxes Overdue?

Yes

☐

No

☒

Initials

Property Taxes Delinquent?

Yes

☐

No

☒

Initials

_____ *AK*

Gross Receipts Tax Overdue?

Yes

☐

No

☒

Initials

Thank You,

Lori Olberg
Clerk/Treasurer's Office
City Hall

Date: Monday, April 15, 2013



OFFICE OF THE CLERK AND TREASURER
149 CHURCH STREET
BURLINGTON, VT 05401

802-865-7131 TTY 802-865-7142

Application Review
First Class Liquor License - Restaurant

05/01/2013 - 04/30/2014

TO: Ken Lerner, Planning & Zoning Office
FROM: Lori Olberg, Clerk/Treasurer's Office
DATE: Monday, April 15, 2013
COMPANY: Speak Easy Arts & Events Center, LLC
DBA NAME: Arts Riot
FORMERLY: Cheese Outlet/Fresh Market
LOCATION: 400 Pine Street
PHONE: 578-3560

Please renew
Thanks
Lo

Please attach any pertinent information which the City Council License Committee may require.

Please indicate:

Approved?

Yes



No



Initials

LO

Date

4/15/13

Notes:

Re: Zoning Permit 13-0828CA (14 seats)

Thank You,

Lori Olberg
Clerk/Treasurer's Office
City Hall

Date: Monday, April 15, 2013



Fee \$25.00

May 1, 2013 ---- April 30, 2014

CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION

☐ Indoor

☒ Outdoor

PART I
ORGANIZATION

All information in this section is required

1. Corporation/Sole Proprietor name: Monkey Hospitality, LLC
2. D/B/A (Business Name): Monkey House 3. Bus. Phone: 802-655-4563
4. Business Address: 30 Main St Winooski
5. Mailing Address: Same
6. Contact person: Ryan Smith 7. Contact Phone: 233-5928
8. Email contact address: fluidbarservicevt@gmail.com

PART II
OPERATION

RECEIVED
2013 JUL 15 P 1:50
BURLINGTON CLERK
TREASURER'S OFFICE

1. Do you currently have a Liquor License? Yes
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes
3. Proposed Date(s) for this Special Event: Friday's in August 8/2, 8/9, 8/16, 8/23, 8/30
4. Proposed Hours for this Special Event: 4pm to 9pm
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
SEABA Parking Lot on Pine st. Burlington, VT

For this Proposed location please answer the following questions:

- a) Occupancy Load: 500- 1000 per Fire Dept) # of Restrooms 3-4 c) # of Egresses: 3 Alleys
d) Date of last Fire/Safety Check Prior to summer e) Dancing by Patrons? Yes maybe
f) Amplified Music? Yes g) Will additional staff and/or security be required? Yes

(Continued on back) **PART III**

DESCRIPTION OF ENTERTAINMENT

Please give DETAILED description of the type of entertainment for which you are applying:

Description Community Food Truck Stop in the south end friday evenings. Goal is to encourage folks to support local food movement, the Arts, and local beer responsibly. Most folks arrive and pass through with families living in the south end or folks getting off work at the many local business's.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 7/15/13

SIGNATURE OF APPLICANT [Signature]

PRINT NAME: Ryan Smith

RELATIONSHIP TO BUSINESS Owner

RECEIVED
2013 JUL 15 P 1:50
BURLINGTON CLERK
TREASURER'S OFFICE

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
entertainment permit application.



May 1, 2013 ---- April 30, 2014

CITY OF BURLINGTON ENTERTAINMENT PERMIT APPLICATION

☒ New

☐ Renewal

☒ Indoor
☐ Outdoor

☐ Indoor
☐ Outdoor

PART I ORGANIZATION

All information in this section is required

1. Corporation/Sole Proprietor name SPARK EASY ARTS & EVENTS CENTER, LLC
2. D/B/A (Business Name) ARTS RIOT
3. Bus. Phone 802-578-3560
4. Business Address 400 FIVE STREET, BURLINGTON, VT 05401
5. Mailing Address SAME
6. Contact person PJ McHenry
7. Contact Phone 802-578-3560
8. Email contact address PJ@ARTSRIOT.COM

PART II OPERATION

1. Occupancy Load IN PROCESS
2. # of Restrooms ≥ 4 LAVATORY, 2 URINAL, 4 WC
3. # of Egresses 3
4. Date of last Fire/Safety Check PRELIMINARY 4/11/13
5. Dancing by Patrons? Yes or No
6. Amplified Music? No

PART III TYPE OF ENTERTAINMENT

Please identify with a check mark the entertainment for which you are applying. Check all that apply.

☒ Live Instrumental Music
☒ Disc Jockey

☒ Live Vocal Music
☐ Karaoke

☐ Jukebox

***Please give additional description for any selections below on the next page (REQUIRED)

***Floor/Stage Shows

- ☒ Fashion Show/Trade Show/Exhibition
- ☒ Readings
- ☒ Stage Play/Pantomime
- ☒ Comedian
- ☒ Dance Performance
- ☒ Contests/Games/Amusements
- ☐ Movies
- ☐ Other

pdchick #556
\$290.00

(Continued on back)

Jo 4/10/13
1

Additional description

(REQUIRED): ACBRIOT.COM IS A COMMUNITY ORGANIZING ORGANIZATION.

PLEASE SEE ATTACHED SHEET FOR DETAILS.

**PART IV
PROPOSED HOURS OF ENTERTAINMENT**

WEEKDAYS	ENTERTAINMENT HOURS
Sunday	8am - 12am
Monday	"
Tuesday	"
Wednesday	"
Thursday	"
Friday	"
Saturday	"

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 04/05/2013

SIGNATURE OF APPLICANT 

PRINT NAME: PATRICK MCHENRY

RELATIONSHIP TO BUSINESS OWNER

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this entertainment
permit application.



May 1, 2013 ---- April 30, 2014

**CITY OF BURLINGTON
ENTERTAINMENT PERMIT APPLICATION**

☒ New ☐ Renewal
☒ Indoor ☐ Indoor
☐ Outdoor ☐ Outdoor

**PART I
ORGANIZATION**

All information in this section is required

1. Corporation/Sole Proprietor name Vin. Bar, Inc.
2. D/B/A (Business Name) Vin Bar & Shop 3. Bus. Phone 497-2165
4. Business Address 126 College St. Burlington, VT 05401
5. Mailing Address SAME
6. Contact person Kevin Cleary 7. Contact Phone 999-4232
8. Email contact address info@vinbarvt.com

**PART II
OPERATION**

1. Occupancy Load 94 2. # of Restrooms 2 3. # of Egresses 2
4. Date of last Fire/Safety Check April 2013 5. Dancing by Patrons? Yes or (No)
6. Amplified Music? Yes or (No)

**PART III
TYPE OF ENTERTAINMENT**

Please identify with a check mark the entertainment for which you are applying. Check all that apply.

- ☒ Live Instrumental Music ☒ Live Vocal Music ☐ Jukebox
☐ Disc Jockey ☐ Karaoke

***Please give additional description for any selections below on the next page (REQUIRED)

***Floor/Stage Shows

- ☐ Fashion Show/Trade Show/Exhibition
☐ Readings
☐ Stage Play/Pantomime
☐ Comedian
☐ Dance Performance
☐ Contests/Games/Amusements
☐ Movies
☐ Other

pd #1184 7/24/13
\$100.00
(Continued on back)

Additional description
(REQUIRED): _____

RECEIVED
2013 JUL 24 P 3:05
BURLINGTON CLERK
TREASURERS OFFICE

**PART IV
PROPOSED HOURS OF ENTERTAINMENT**

WEEKDAYS	ENTERTAINMENT HOURS
Sunday	_____
Monday	5-10
Tuesday	5-10
Wednesday	5-10
Thursday	5-10
Friday	5-10
Saturday	5-10

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 7/23/13

SIGNATURE OF APPLICANT [Signature]

PRINT NAME: KEVIN CLARY

RELATIONSHIP TO BUSINESS owner

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this entertainment
permit application.



Fee \$25.00

May 1, 2013 ---- April 30, 2014

**CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION**

☐ Indoor

☒ Outdoor

**PART I
ORGANIZATION**

All information in this section is required

BURLINGTON CLERK
TREASURER'S OFFICE

2013 JUL 23 P 1:32

RECEIVED

1. Corporation/Sole Proprietor name Da Capo Publishing Inc.
2. D/B/A (Business Name) Seven Days 3. Bus. Phone 802-865-1020 x36
4. Business Address 255 South Champlain St. Suite S Burlington, VT 05401
5. Mailing Address P.O. Box 1164 Burlington, VT 05402-1164
6. Contact person Corey Grenier 7. Contact Phone 401-741-2279 (cell)
8. Email contact address Corey@sevendaysvt.com 802-865-1020 x36 (work)

**PART II
OPERATION**

1. Do you currently have a Liquor License? Yes or No
2. Do you currently have an Entertainment Permit/Special Event Permit? Yes or No
3. Proposed Date(s) for this Special Event Friday, Sept 6.
4. Proposed Hours for this Special Event 5:00 p.m. - 10:00 p.m.
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
Curtis Lumber parking lot, 315 Pine St, Burlington, VT 05401

For this Proposed location please answer the following questions:

- a) Occupancy Load N/A outside b) # of Restrooms N/A outside c) # of Egresses outside event
d) Date of last Fire/Safety Check December, 2012 e) Dancing by Patrons? Yes or No
f) Amplified Music? Yes or No g) Will additional staff and/or security be required? Yes or No

*pdchv # 71954 lo \$25.00
7/23/13*

(Continued on back)

PART III DESCRIPTION OF ENTERTAINMENT

Please give DETAILED description of the type of entertainment for which you are applying:

Description Abby Manack, a local artist will install eight 18ft ^{air dancers.} (the things you see at car dealerships)
 • We will have New Duds making custom made
on the spot t-shirts. We will sell them for \$10.00.
 • D.J. Craig Mitchell will play from 5pm to 10:00 p.m.
 • Vermont Spirits will be sampling their products
(they will fill out their own form) under the tent.
 • We will put up a tent in the Curtis Lumber
Parking lot — all the activities will happen under
it. Citizen Cider will also sample (they will fill out permit).

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED: 7-19-13

SIGNATURE OF APPLICANT Corey Gremier

PRINT NAME: Corey Gremier

RELATIONSHIP TO BUSINESS Marketing + Events Manager

OFFICE USE ONLY

Fee Paid \$ _____ Date: _____ Fee Returned \$ _____ Date: _____

At their meeting of _____, the Burlington City Council License Committee recommended
 Approval _____ Denial _____

At their meeting of _____, the Burlington City Council _____ this SPECIAL
 entertainment permit application.

RECEIVED
 2013 JUL 23 P 1:32
 BURLINGTON CLERK
 TREASURER'S OFFICE

Art Hop!

7 messages

Corey Grenier <corey@sevendaysvt.com>

Fri, May 31, 2013 at 3:18 PM

To: sarahd@curtislumber.com

Hi Sarah,

I hope this note finds you well. Seven Days would like to have a screen printing station during the Art Hop in your Pine St. parking lot. I contacted Adam Brooks and he told me you were the one to talk to. Please let me know if this is something we could arrange? I look forward to hearing from you.

Have a great weekend!

-Corey

--

// SEVEN DAYS //
:: Corey Grenier
:: Marketing & Events Manager
:: <http://sevendaysvt.com>
:: 802.864.5684
:: CELL: 401.741.2279
:: twitter: @coreygrenier, @seven_days

Love the Arts?

Visit Live Culture daily for blog bits about film

Email exchange
with Curtis Lumber
giving us approval!

RECEIVED
2013 JUL 23 P 1:32
BURLINGTON CLERK
TREASURER'S OFFICE

Sarah Dunn <sarahd@curtislumber.com>

2013 at 11:48 PM

To: Corey Grenier <corey@sevendaysvt.com>

Hi Corey,

What date would this be? We have. Couple of even... otherwise no problem and we would welcome it! LMK, thanks.

Sarah Dunn

Sent from my iPhone

On May 31, 2013, at 3:18 PM, "Corey Grenier" <corey@sevendaysvt.com<mailto:corey@sevendaysvt.com>> wrote:

Hi Sarah,

I hope this note finds you well. Seven Days would like to have a screen printing station during the Art Hop in your Pine St. parking lot. I contacted Adam Brooks and he told me you were the one to talk to. Please let me know if this is something we could arrange? I look forward to hearing from you.

Have a great weekend!

-Corey

--

// SEVEN DAYS //
:: Corey Grenier
:: Marketing & Events Manager

:: <http://sevendaysvt.com><<http://www.sevendaysvt.com/>>
:: 802.864.5684
:: CELL: 401.741.2279
:: twitter: @coreygrenier, @seven_days

Love the Arts?

Visit Live Culture<<http://7d.blogs.com/liveculture/>> daily for blog bits about film, books, theater, art, music and more.

CONFIDENTIALITY NOTICE:

This transmission, including any attachments, is for the sole use of the intended recipient(s) or entity named above and may contain confidential and privileged information. If you received this and are not the intended recipient(s), you are hereby notified that any disclosure, copying, unauthorized distribution or the taking of any action in reliance on the contents of this information is prohibited. If you have received this transmission in error, please immediately contact the sender as indicated above to arrange the proper handling of the information.

Corey Grenier <corey@sevendaysvt.com>
To: Sarah Dunn <sarahd@curtislumber.com>

Sat, Jun 1, 2013 at 1:45 PM

Hi Sarah,

Great! It would be during the first night of the Art Hop which is Friday, September 6. Do I need to get any type of permit to be on your space?

Thanks,

-Corey

[Quoted text hidden]

[Quoted text hidden]

:: 802.864.5684

:: CELL: 401.741.2279

:: twitter: @coreygrenier, @seven_days

Love the Arts?

Visit Live Culture daily for blog bits about film, books, theater, art, music and more.

Corey Grenier <corey@sevendaysvt.com>
To: Sarah Dunn <sarahd@curtislumber.com>

Thu, Jun 6, 2013 at 1:07 PM

Hi Sarah,

Are we approved for Friday, September 6th during the Art Hop?

Thanks,

-Corey

[Quoted text hidden]

Sarah Dunn <sarahd@curtislumber.com>
To: Corey Grenier <corey@sevendaysvt.com>
Cc: George Schoonejongen <GeorgeS@curtislumber.com>

Thu, Jun 6, 2013 at 9:48 PM

Yes, you are all set!

Sarah Dunn

Sent from my iPhone

On Jun 6, 2013, at 1:07 PM, "Corey Grenier" <corey@sevendaysvt.com<<mailto:corey@sevendaysvt.com>>>

wrote:

Hi Sarah,

Are we approved for Friday, September 6th during the Art Hop?

Thanks,

-Corey

On Sat, Jun 1, 2013 at 1:45 PM, Corey Grenier <corey@sevendaysvt.com<mailto:corey@sevendaysvt.com>> wrote:

Hi Sarah,

Great! It would be during the first night of the Art Hop which is Friday, September 6. Do I need to get any type of permit to be on your space?

Thanks,

-Corey

On Fri, May 31, 2013 at 11:48 PM, Sarah Dunn <sarahd@curtislumber.com<mailto:sarahd@curtislumber.com>> wrote:

Hi Corey,

What date would this be? We have. Couple of events happening in June otherwise no problem and we would welcome it! LMK, thanks.

Sarah Dunn

Sent from my iPhone

On May 31, 2013, at 3:18 PM, "Corey Grenier" <corey@sevendaysvt.com<mailto:corey@sevendaysvt.com><mailto:corey@sevendaysvt.com<mailto:corey@sevendaysvt.com>>> wrote:

Hi Sarah,

I hope this note finds you well. Seven Days would like to have a screen printing station during the Art Hop in your Pine St. parking lot. I contacted Adam Brooks and he told me you were the one to talk to. Please let me know if this is something we could arrange? I look forward to hearing from you.

Have a great weekend!

-Corey

--

// SEVEN DAYS //

:: Corey Grenier

:: Marketing & Events Manager

:: <http://sevendaysvt.com><<http://www.sevendaysvt.com/>>

:: 802.864.5684<tel:802.864.5684>

:: CELL: 401.741.2279<tel:401.741.2279>

[Quoted text hidden]

Corey Grenier <corey@sevendaysvt.com>
To: Sarah Dunn <sarahd@curtislumber.com>
Cc: George Schoonejongen <GeorgeS@curtislumber.com>

Fri, Jun 7, 2013 at 9:02 AM

Great, thank you so much for letting us use your space!

[Quoted text hidden]

[Quoted text hidden]

:: 802.864.5684
:: CELL: 401.741.2279
:: twitter: @coreygreiner, @seven_days

Love the Arts?

Visit Live Culture daily for blog bits about film, books, theater, art, music and more.

Corey Grenier <corey@sevendaysvt.com>

Tue, Jul 2, 2013 at 10:59 AM

To: Sarah Dunn <sarahd@curtislumber.com>

Cc: George Schoonejongen <GeorgeS@curtislumber.com>

Hi Sarah,

I'm filling out a special event permit for your space for the Art Hop. It's asking me the occupancy load and date of last fire/safety check of the location. Do you have that information?

Thanks,

-Corey

[Quoted text hidden]

[Quoted text hidden]

:: 802.864.5684
:: CELL: 401.741.2279
:: twitter: @coreygreiner, @seven_days

Love the Arts?

Visit Live Culture daily for blog bits about film, books, theater, art, music and more.



May 1, 2013 ---- April 30, 2014

Fee \$25.00

CITY OF BURLINGTON
SPECIAL EVENT
ENTERTAINMENT PERMIT APPLICATION

☐ Indoor

☒ Outdoor

PART I
ORGANIZATION

All information in this section is required

1. Corporation/Sole Proprietor name: South End Arts and Business District
2. D/B/A (Business Name)
3. Bus. Phone: 802.859.9222
4. Business Address: 404 Pine Street, Burlington
5. Mailing Address: Same
6. Contact person: Lisa Condon
7. Contact Phone: 802.338.1512
8. Email contact address: Lisa@RedSapphireConsulting.com

RECEIVED
2013 JUL 16 A 9:42
BURLINGTON CLERK
TREASURER'S OFFICE

PART II
OPERATION

1. Do you currently have a Liquor License? No
 - a. Higher Ground will be providing a Beer Garden on Friday and Saturday nights in the tent behind the Maltex building. They have a state liquor license and have submitted a request to the City for their permit.
2. Do you currently have an Entertainment Permit/Special Event Permit? No
3. Proposed Date(s) for this Special Event : September 6-8, 2013
4. Proposed Hours for this Special Event
 - a. Friday 5:00 pm – 10:00 pm
 - b. Saturday 10:00 am – 10:00 pm
 - c. Sunday 11:00 am – 4:00 pm.
5. Proposed Location for this Special Event Specify if event will be on City street or right-of-way
The South End of Burlington, defined as Main Street south to Home Ave and East to Shelburne Rd.

For this Proposed location please answer the following questions:

- a) Occupancy Load: Approx 30,000 people to the event.
- b) # of Restrooms 4 regular, 1 ADA

Fee \$25.00

- c) # of Egresses: The tent that will be the non-perm structure will have egresses on all sides
- d) Date of last Fire/Safety Check – There will be one after the tent is up on September 5th
- e) Dancing by Patrons? Potentially to the band
- f) Amplified Music? Yes
- g) Will additional staff and/or security be required? Yes

(Continued on back)

PART III DESCRIPTION OF ENTERTAINMENT

Please give DETAILED description of the type of entertainment for which you are applying:

Description: The South End Art Hop is a three day event occurring on the weekend following the Labor Day holiday. It attracts over 30,000 visitors, the majority from outside Burlington. Visitors are attracted to the South End artist's studios, and local businesses that are refit as art galleries and exhibition sites for the more than 500 participating artists. The event celebrates the unique characteristics of the Pine Street corridor, in particular the development of concentrated creative and artistic activity that has been established in numerous re-purposed factories and warehouses within the District. This corridor has been designated, and recognized, as the South End Arts District.

Special Mini-Events:

- Friday
 - Hopqpalooza, a concert series that will take place on the stage behind the Maltex building
- Saturday
 - Kids Hop, a space from 10am-3pm that will feature children's activities, under the big tent behind the Maltex building
 - STRUT! Fasshion Show – Two fashion shows (6:30-8 and 8:30-10) that take place under the tent behind the Maltex building. This event is DJ'd and hosted, but will meet noise ordinance requirements.

Food Vendors – There will be a maximum of 15 food vendors or carts in various locations throughout the Art Hop, including behind the Maltex building.

STATEMENT OF APPLICANT: Under the pains and penalties of perjury, I affirm that the preceding answers are true to the best of my knowledge and belief. I have read, understand and agree to comply with all City and State conditions, laws, ordinances, regulations and statutes.

DATE SIGNED 7/16/13

SIGNATURE OF APPLICANT [Signature]

PRINT NAME: Adam C. Brooks

RELATIONSHIP TO BUSINESS SEABA Executive Director

BURLINGTON CLERK
TREASURER'S OFFICE

2013 JUL 16 A 9:42

RECEIVED

OFFICE USE ONLY

chk# 1533

Fee Paid \$ 25.00

Date: 7/16/13

Fee Returned \$

Date:

Fee \$25.00

At their meeting of
Approval

Denial

, the Burlington City Council License Committee recommended

At their meeting of

, the Burlington City Council

this SPECIAL

entertainment permit application.

RECEIVED
2013 JUL 16 A 9:42
BURLINGTON CLERK
TREASURER'S OFFICE

**LICENSE AGREEMENT FOR STAIRS, SUNSHADES AND
ROOF OVERHANG WITH BURLINGTON HOUSING AUTHORITY
2013 -2014 SEASON**

This LICENSE AGREEMENT is made by and between the City of Burlington, a municipal corporation organized and validly existing under the laws of the State of Vermont (hereinafter CITY) and BURLINGTON HOUSING AUTHORITY, a Vermont municipal corporation located in Burlington, Vermont which owns property located at 30-42 King Street (hereinafter BHA or LICENSEE).

WHEREAS, the CITY owns property, including the street and sidewalk right-of-way adjacent to 30-42 King Street; and

WHEREAS, BHA stated on its application (attached hereto as Exhibit A) that it wishes to maintain existing stone stairs and erect wood and metal louvered sunshades and a roof extension on the front of the building which will overhang the public right-of-way directly in front of 30-42 King Street; and

WHEREAS, BHA has stated in its license application that the stairs will cover a 36.92 sq. ft. area; the sunshades will cover a 30.28 sq. ft. area; the roof overhang will cover a 10.30 sq. ft. area and the roof canopy will cover a 54.57 sq. ft. area for a total of 132.17 sq. ft.; and

WHEREAS, this application was reviewed and approved by the Department of Public Works attached hereto as Exhibit B; and

WHEREAS, such use of a public thoroughfare for periods in excess of 30 days requires approval of the City Council under Charter Sec. 48XLIX and Burlington Code of Ordinances Chap. 27, Sec. 27-32;

W I T N E S S E T H

The CITY and BHA enter into the following License Agreement:

1. **TERM**

The CITY grants to BHA (hereinafter LICENSEE) a license to maintain existing stone

stairs and to place sunshades and roof overhang above the right-of-way adjacent to 30-42 King Street covering an area of 132.17 sq. ft. commencing as of the date of execution of this Agreement and terminating on April 30, 2014 or sooner as provided herein.

2. LOCATION

LICENSEE may use and maintain the stairs, sunshades, and roof overhang over the public right-of-way (hereinafter referred to as the premises) for the standard purpose for which stairs, sunshades, and roof overhangs are erected. The stairs, sunshades, and roof overhang must be exactly as described and placed as approved by the Department of Public Works. A copy of the approved plan is attached hereto as Exhibit C.

3. MAINTENANCE

- a. LICENSEE shall maintain the stairs, sunshades, and roof overhang in proper condition.
- b. LICENSEE shall be responsible for the maintenance and upkeep of the stairs, sunshades, and roof overhang and any damage to the stairs, sunshades, and roof overhang is solely the responsibility of LICENSEE. Should LICENSEE fail to maintain the stairs, sunshades, and roof overhang, this License Agreement is revocable on notice by the CITY to LICENSEE of a violation of this section; however LICENSEE shall have 14 days to cure any problem if it notifies the CITY in writing within three (3) days of its intent to cure the violation.
- c. The stairs, sunshades, and roof overhang shall be placed in accordance with all conditions set by the Department of Public Works and shall not impede the CITY'S ability to maintain the road, sidewalk, parking meters or greenbelt.

d. The stairs, sunshades, and roof overhang shall not inconvenience members of the public using the sidewalk, parking meters or street and shall be at least 8 ft. above the sidewalk.

e. LICENSEE shall pick up and sweep debris created by its use of the public right-of-way

and remove any snow and ice from the stairs, sunshades and roof overhang within 12 hours after snow ceases to fall.

4. LICENSE FEE

There shall be a fee for this license equal to the encumbrance application fee and the square foot use fee. This fee shall be payable immediately to the Burlington City Clerk's Office. **A license may not be issued if the fees have not been paid.**

5. REVOCATION

This License Agreement is immediately revocable should LICENSEE discontinue use of the stairs, sunshades and roof overhang. In any event, this Agreement is revocable by the CITY within 30 days upon sending written notice to LICENSEE. Upon revocation, LICENSEE must remove at its own expense the stairs, sunshades and roof overhang and other materials or obstructions placed on the property. If LICENSEE refuses to promptly remove such obstructions, they may be removed by the CITY and LICENSEE shall be liable for all expenses of such removal.

6. INSURANCE

a. LICENSEE shall maintain in effect throughout the term of this Agreement comprehensive public liability insurance with an A rated insurance carrier, or better, qualified to transact business in the State of Vermont, insuring against all legal

liability for injuries or damages suffered as a result of the exercise of rights granted pursuant to this Agreement in an amount not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. The CITY shall be named as an additional insured on such insurance policy.

b. Prior to execution of this Agreement, LICENSEE shall furnish the CITY with a certificate of insurance and endorsement which shall include the provision that the CITY is named as an additional insured and shall be given 15 days written notification prior to any cancellation of such insurance for nonpayment of premium and 45 days notice for any other reason.. The certificate shall be attached to this Agreement as Exhibit D and the endorsement as Exhibit E.

c. The certificate of insurance shall be provided annually on or before its stated expiration. It is the responsibility of LICENSEE to ensure that a current certificate of insurance and endorsement are on file with the CITY at all times. **Failure to furnish a current certificate of insurance and endorsement shall result in immediate revocation of this license.**

7. INDEMNIFICATION

LICENSEE agrees to indemnify, defend and hold the CITY harmless and free from liability arising out of LICENSEE'S use of the CITY'S right-of-way, and LICENSEE agrees to make no claim against the CITY or any of its officers, employees, agents or representatives for any loss or damage caused by the CITY'S use or maintenance of its right-of-way.

8. PERMITS

LICENSEE shall be responsible for obtaining all necessary CITY and/or State permits

including zoning permits, prior to placement of the stairs, sunshades, and roof overhang.

9. NUISANCES PROHIBITED

LICENSEE shall not, during the term hereof, on or in the premises maintain, commit, or permit the maintenance or commission of any nuisance or violation of any applicable City of Burlington ordinance, State or Federal statute, or controlling bylaw, regulation, or condition imposed whether existing at the time of commencement of this Agreement or enacted, amended, or otherwise put into effect during the term of this Agreement.

10. ASSIGNMENT OF RIGHTS

LICENSEE shall not sell or assign its rights pursuant to this Agreement or permit the use of the premises or any part thereof by any other entity without the express prior written consent of the CITY. Any unauthorized action in violation of this provision shall be void, and shall terminate LICENSEE'S rights pursuant to this Agreement.

11. LIMITATION OF RIGHTS

LICENSEE acknowledges that no property or other right is created other than that specifically defined and limited by this Agreement.

DATED at Burlington, Vermont this _____ day of _____, 2013.

CITY OF BURLINGTON

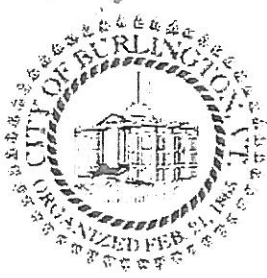
By: _____
Miro Weinberger, Mayor
Duly Authorized

Witness

BURLINGTON HOUSING AUTHORITY

By: _____
Duly Authorized

Witness



OFFICE OF THE CLERK AND TREASURER
149 CHURCH STREET
BURLINGTON, VT 05401
Voice (802)865-7000
FAX (802)865-7014
TTY (802)865-7142
Amy Bovee (802)865-7019
Ron Gore (802)865-7562

MAY 20 2013

Encumbrance Application / Renewal

DBA NAME: Burlington Housing Authority DATE: May 1, 2013
CONTACT NAME: Matthew Ham-Ellis PHONE: 802.540.3243
MAILING ADDRESS: 65 Main Street FAX: 802.658-1286
Burlington, Vermont 05401 EMAIL: mhamellis@burlingtonhousing.org

DBA NAME: _____

COMPANY: _____

LOCATION OF ENCUMBRANCE: 30-42 King Street

Permission is requested to allow/continue the encumbrance in the following area and manner (please describe fully, including size and physical barriers around area i.e. trees, grates, parking meters, etc with photos, diagrams, blueprints; may reference prior application):

Description: Existing historic stone stairs, wood and metal louvered sunshades, and roof overhang.

Total Square Feet (\$1.00 per SF): 132

PLEASE ATTACH:

1. Certificate of Liability Insurance with holder as the: "CITY OF BURLINGTON, CLERK/TREASURER'S OFFICE ENCUMBRANCE APPLICATION DEPT., 149 CHURCH ST., BURLINGTON, VT 05401" with a 30 DAY NOTICE FOR CANCELLATION EFFECTIVE MAY 1 TO APRIL 30 OF THE CURRENT YEAR in the amount of \$2 million for the general aggregate and \$1 million for each occurrence. Your insurance agent can fax the certificate to this office at the above number.
2. Sketch, Photo, or Blueprint of what you are proposing.
3. Check for the square feet fees (\$1 per square foot) + \$25 Application fee: \$157

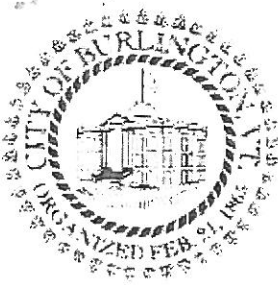
Signature: *Matthew Ham-Ellis*

Date: 5/1/2013

For office use only: Amount received \$ 157 on 5/3
Sent to DPW: 5/3 Sent to Attorney: 5/17

Check # 9260

Exhibit A



OFFICE OF THE CLERK AND TREASURER
149 CHURCH STREET
BURLINGTON, VT 05401
Voice (802)865-7000
FAX (802)865-7014
TTY (802)865-7142
Amy Bovee (802)865-7019
Ron Gore (802)865-7562

Encumbrance DPW Approval Form

Effective 05/01/2013 - 04/30/2014

ATTENTION: RON GORE, BURLINGTON DEPARTMENT OF PUBLIC WORKS

DBA NAME: BURLINGTON HOUSING

DATE: Friday, May 3, 2013

COMPANY: BURLINGTON HOUSING AUTHORITY

PHONE: 802-540-3243

LOCATION: 30-42 King St.

FAX: 802-658-1286

MAILING ADDRESS: Matthew Ham-Ellis
65 Main St.

RACKS / RAMPS / STAIRS / TABLES / CHAIRS ETC

1. Racks, ramps, sidewalks encumbrances should be located on private property, if possible. In the opinion of the City Building Inspector, is there an available alternative location for the ramp on private property? Yes ☐ No ☒

2. Will there be sufficient width for plows and pedestrian access if racks, ramp, sidewalk, tables & chairs encumbrances are added on the sidewalk? Yes ☒ No ☐

3. Additional Comments: EXISTING STAIRS/RAIL
DOES NOT INTERFERE W/ ROW

4. A 132 square foot placement of EXISTING HISTORIC STONE STAIRS, WOOD AND METAL LOUVERED SUNSHADES, AND ROOF OVERHANG at 30-42 King St.

DEPARTMENT OF PUBLIC WORKS

Approved? Yes ☒

No ☐

Explain: EXISTING STAIRS - DO NOT INTERFERE
W/ ROW
OVERHANG GREATER THAN 7'-0"

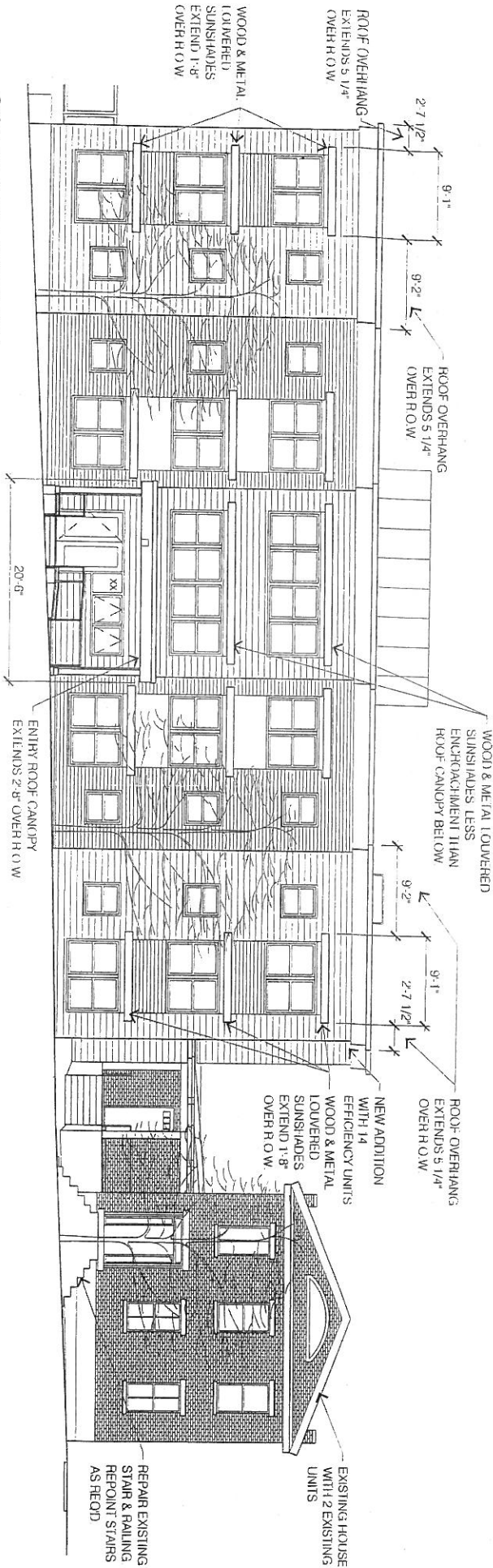
Signature

Ron Gore

Date:

05.17.13

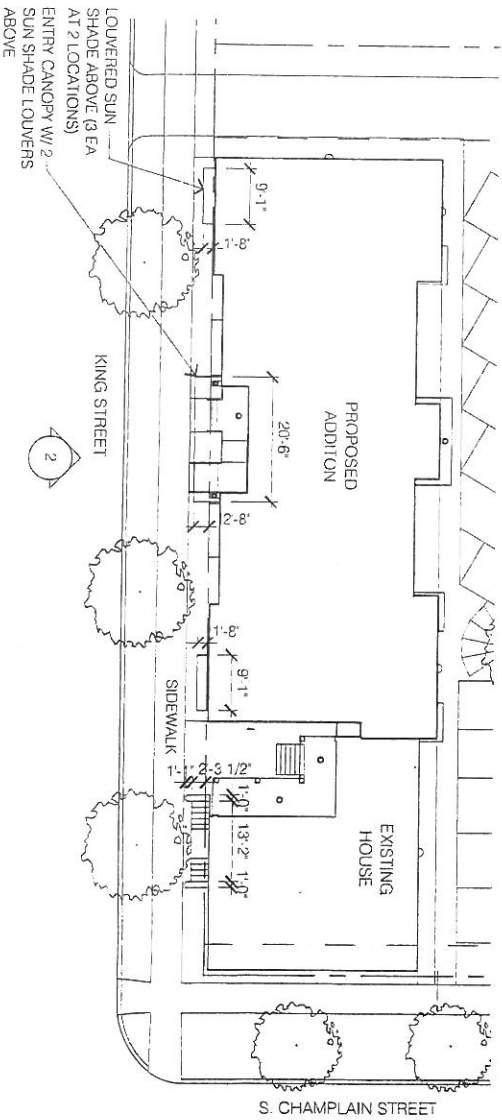
Exhibit B



1 SOUTH ELEVATION

SCALE 1" = 10'

HOW OVERLAP
OVERHANG @ $2' 7\frac{1}{2}" \times 5\frac{1}{4}" = 115$ SF
SUNSHADES @ $9' 1" \times 1' 8" = 15.14$ SF
OVERHANG @ $9' 2" \times 5\frac{1}{4}" = 40$ SF
ROOF CANOPY @ $20' 6" \times 2' 8" = 54.67$ SF
OVERHANG @ $9' 2" \times 5\frac{1}{4}" = 40$ SF
SUNSHADES @ $9' 1" \times 1' 8" = 15.14$ SF
OVERHANG @ $2' 7\frac{1}{2}" \times 5\frac{1}{4}" = 115$ SF
STAIR @ $13' 2" \times 2' 3\frac{1}{2}" = 30.17$ SF
(2) STAIRS @ $1' 0" \times 3' 4\frac{1}{2}" = 6.75$ SF
TOTAL ROW OVERLAP = 132.17 SF



1 PROPOSED SITE PLAN - ROW OVERLAP

SCALE 1" = 20'

studioblu
ARCHITECTURE

802.540.0484

BURLINGTON
HOUSING AUTHORITY
30-42 KING STREET
BURLINGTON, VT

FEBRUARY 26, 2013

Exhibit C



CERTIFICATE OF LIABILITY INSURANCE

BURLHOU-01

MEJ

DATE (MM/DD/YYYY)
8/30/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hickok & Boardman, Inc. - BUR 346 Shelburne Road PO Box 1064 Burlington, VT 05402-1064		(802) 658-3500	CONTACT NAME: Maureen Johnson PHONE (A/C No., Ext.): (802) 383-1620 E-MAIL ADDRESS: mjohnson@hbinsurance.com FAX (A/C No.): (802) 658-0541
INSURED Burlington Housing Authority 65 Main Street Burlington, VT 05401		INSURER(S) AFFORDING COVERAGE INSURER A: Nautilus Ins Co INSURER B: Acadia Insurance Co INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SURR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		NN250236	8/13/2012	8/13/2013	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER					PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY					PRODUCTS - COMP/OP AGG \$ EXCLUDED
	<input type="checkbox"/> ANY AUTO					
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per person) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				BODILY INJURY (Per accident) \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				PROPERTY DAMAGE (Per accident) \$
	DED	RETENTION \$				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N				
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A				WC STATUTORY LIMITS
	If yes, describe under DESCRIPTION OF OPERATIONS below					OTH-ER
B	Builders Risk		CIM5060983-10	8/13/2012	8/13/2013	E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
						\$2,646,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Stone stairs, sunshades, and Roof overhang at 30-42 King Street extending into the City right of way.

CERTIFICATE HOLDER

CANCELLATION

City of Burlington
Department of Planning and Zoning- City Hall
149 Church St
Burlington, VT 05401-

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Maureen E. Johnson

Exhibit D

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

VERMONT CHANGES - CANCELLATION AND NONRENEWAL

This endorsement modifies insurance provided under the following:

BOILER AND MACHINERY COVERAGE PART
CAPITAL ASSETS PROGRAM (OUTPUT POLICY) COVERAGE PART
COMMERCIAL AUTOMOBILE COVERAGE PART
COMMERCIAL GENERAL LIABILITY COVERAGE PART
COMMERCIAL INLAND MARINE COVERAGE PART
COMMERCIAL PROPERTY COVERAGE PART
CRIME AND FIDELITY COVERAGE PART
EMPLOYMENT RELATED PRACTICES LIABILITY COVERAGE PART
FARM UMBRELLA LIABILITY POLICY
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
PROFESSIONAL LIABILITY COVERAGE PART

- A. The CANCELLATION Common Policy Condition is replaced by the following:

CANCELLATION

1. The first Named Insured shown in the Declarations may cancel this policy by mailing or delivering to us advance written notice of cancellation.

2. Cancellation of Policies in Effect for Less than 60 Days.

If this policy has been in effect for less than 60 days and this policy is not a renewal of a policy we issued, we may cancel this policy by:

- a. Giving the first Named Insured at least 15 days' notice prior to the cancellation date for nonpayment of premium or substantial increase in hazard; or
- b. Mailing or delivering the first Named Insured at least 45 days' notice prior to the cancellation date for any other reason.

If cancellation is for nonpayment of premium, written notice may be sent by certificate of mailing or certified mail. If cancellation is for any reason other than nonpayment of premium, written notice must be sent by certified mail.

3. Cancellation of Policies in Effect For 60 Days or More

If this policy has been in effect for 60 days or more, or if this is a renewal of a policy we issued, we may cancel this policy only for one or more of the following reasons:

- a. Nonpayment of premium;
- b. Fraud or material misrepresentation affecting this policy or in the presentation of claims under this policy;
- c. Violation of any provisions of this policy; or
- d. Substantial increase in hazard, provided we have secured approval for the cancellation from the commissioner of insurance.

If we cancel this policy for one of the reasons specified in paragraph 3., we will cancel only in the following manner:

- a. By giving at least 15 days' notice before the effective date of cancellation if we cancel for nonpayment of premium; or
- b. By mailing or delivering at least 45 days' notice before the effective date of cancellation if we cancel for any other reason.

Exhibit E

Written notice of cancellation, including the reason for cancellation, will be mailed or delivered to the first Named Insured at the first Named Insured's last mailing address known to us.

If cancellation is for nonpayment of premium, written notice may be sent by certificate of mailing or certified mail. If cancellation is for any reason other than nonpayment of premium, written notice must be sent by certified mail.

4. Notice of cancellation will state the effective date of cancellation. The policy period will end on that date.
5. If this policy is cancelled, we will send the first Named Insured any premium refund due. If we cancel, the refund will be pro rata. If the first Named Insured cancels, the refund may be less than pro rata. The cancellation will be effective even if we have not made or offered a refund.
6. If notice is mailed, proof of mailing will be sufficient proof of notice.

B. Any WHEN WE DO NOT RENEW Condition is deleted.

The following Conditions are added:

1. WHEN WE DO NOT RENEW

- a. We may elect not to renew this policy by mailing, by certified mail, or delivering written notice of nonrenewal to the first Named Insured's last mailing address known to us. We will mail or deliver this notice at least 45 days before the:
 - (1) Expiration of the policy; or
 - (2) Anniversary date of this policy if this policy has been written for a term of more than one year.
- b. This provision does not apply:
 - (1) If we have indicated a willingness to renew;
 - (2) In case of nonpayment of premium;
 - (3) If you do not pay any advance premium required by us for renewal; or

- (4) If any Property covered in this policy is insured under any other insurance policy.

2. RENEWAL

a. If we:

- (1) Elect to renew this policy; and
- (2) Have the necessary information to issue a renewal policy,

we will confirm in writing at least 45 days before it expires our intention to renew this policy; and the premium at which this policy will be renewed.

b. If we do not comply with the provisions of paragraph a., you will have renewal coverage. The renewal coverage will be at the rates:

- (1) In effect under the expiring or expired policy; or
- (2) In effect on the expiration date, that have been approved by the Commissioner,

whichever are lower.

This renewal coverage will be on a pro rata basis and will continue for 45 days after we confirm renewal coverage and premium. If you accept this renewal policy, this Paragraph b. does not apply.

NAUTILUS INSURANCE COMPANY

POLICY NUMBER: NN135464

ENDORSEMENT # 2

Named Insured: Burlington Housing Authority

Agency # 01803 - 00

Regional Excess Underwriters, LLC
P.O. Box 9010
Westbrook, ME 04098-5010

Endorsement Effective Date: 07/24/2012

GENERAL CHANGE ENDORSEMENT

In consideration of an additional premium of \$150 (fully earned), it is hereby agreed and understood the policy is amended as follows:

Add Additional Insured:

City of Burlington,
Attn: Encumbrance Division,
149 Church Street,
Burlington, VT 05401;

Add Form CG2013 (Additional Insured - State or Political Subdivisions - Permits Relating to Premises) - per attached.

Tax & Fee Schedule

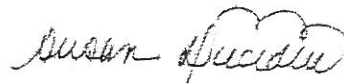
\$

PREMIUM: ☐ None ☒ AP ☐ RP \$ 150.00

Total Taxes & Fees \$

TOTAL PREMIUM DUE \$ 150.00

All other Terms and Conditions of the Policy remain unchanged.



Westbrook, ME
07/30/12 LAURA

S901 (01/97)

Countersignature or Authorized Representative, whichever is applicable

POLICY NUMBER: NN138464

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CG 20 13 11 85

**ADDITIONAL INSURED — STATE OR POLITICAL
SUBDIVISIONS — PERMITS RELATING TO PREMISES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State or Political Subdivision:

City of Burlington
Attn: Encumbrance Division
149 Church Street, Burlington, VT 05401

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured any state or political subdivision shown in the Schedule, subject to the following additional provision:

This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with premises you own, rent, or control and to which this insurance applies:

1. The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners, or decorations and similar exposures; or
2. The construction, erection, or removal of elevators; or
3. The ownership, maintenance, or use of any elevators covered by this insurance.

LICENSE AGREEMENT FOR AWNING, SIGN AND LAMPS
WITH ORANGE LEAF
2013-2014 SEASON

This LICENSE AGREEMENT is made by and between the City of Burlington, a municipal corporation organized and validly existing under the laws of the State of Vermont (hereinafter CITY) and OLVT, LLC. d/b/a ORANGE LEAF, a commercial establishment located at 192 College Street, Burlington, Vermont (hereinafter ORANGE LEAF or LICENSEE).

WHEREAS, the CITY owns property, including the street and sidewalk right-of-way adjacent to 192 College Street; and

WHEREAS, ORANGE LEAF stated on its application (attached hereto as Exhibit A) that it wishes to change the existing awning to a different but similarly sized awning, erect a new projecting sign on the building and maintain lamps located on either side of the awning, all of which extend over the sidewalk area in front of the building at 192 College Street; and

WHEREAS, ORANGE LEAF has stated in its permit application that there are no physical barriers around the awning, sign and lamps and they will cover a 223.5 sq. ft. area; and

WHEREAS, this application was reviewed and approved by the Department of Public Works attached hereto as Exhibit B; and

WHEREAS, such use of a public thoroughfare for periods in excess of 30 days requires approval of the City Council under Charter Sec. 48XLIX and Burlington Code of Ordinances Chap. 27, Sec. 27-32;

W I T N E S S E T H :

The CITY and ORANGE LEAF enter into the following License Agreement:

1. TERM

The CITY grants to ORANGE LEAF (hereinafter LICENSEE) a license to erect and

d. The awning, sign and lamps shall not cause an obstruction or inconvenience to members of the public using the sidewalk, parking meters or street.

e. LICENSEE shall pick up and sweep debris created by its use of the public right-of-way.

4. LICENSE FEE

There shall be a fee for this license equal to the encumbrance application fee and the square foot use fee. This fee shall be payable immediately to the Burlington City Clerk's Office. **Failure to pay the annual fee shall result in the immediate revocation of the license.**

5. REVOCATION

This License Agreement is immediately revocable should LICENSEE discontinue use of the awning, sign and lamps. In any event, this Agreement is revocable by the CITY within 30 days upon sending written notice to LICENSEE. Upon revocation, LICENSEE must remove at its own expense the awning, sign and lamps and other materials or obstructions placed on the property. If LICENSEE refuses to promptly remove such obstructions, they may be removed by the CITY and LICENSEE shall be liable for all expenses of such removal.

6. INSURANCE

a. LICENSEE shall maintain in effect throughout the term of this Agreement comprehensive public liability insurance with an A rated insurance carrier, or better, qualified to transact business in the State of Vermont, insuring against all legal liability for injuries or damages suffered as a result of the exercise of rights granted

9. NUISANCES PROHIBITED

LICENSEE shall not, during the term hereof, on or in the premises maintain, commit, or permit the maintenance or commission of any nuisance or violation of any applicable City of Burlington ordinance, State or Federal statute, or controlling bylaw, regulation, or condition imposed whether existing at the time of commencement of this Agreement or enacted, amended, or otherwise put into effect during the term of this Agreement.

10. ASSIGNMENT OF RIGHTS

LICENSEE shall not sell or assign its rights pursuant to this Agreement or permit the use of the premises or any part thereof by any other entity without the express prior written consent of the CITY. Any unauthorized action in violation of this provision shall be void, and shall terminate LICENSEE'S rights pursuant to this Agreement.

11. LIMITATION OF RIGHTS

LICENSEE acknowledges that no property or other right is created other than that specifically defined and limited by this Agreement.

DATED at Burlington, Vermont this _____ day of _____,

2013.

CITY OF BURLINGTON

By: _____
Miro Weinberger, Mayor
Duly Authorized

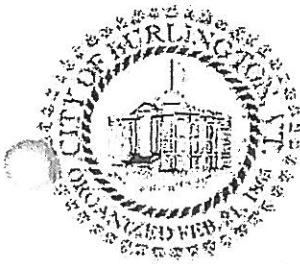
OLVT, LLC d/b/a ORANGE LEAF

Witness

By: _____
Duly Authorized

Witness

lb/c: GM 2013/License Agree for Encumbrance -- ORANGE LEAF, 192 College St.. (Awning, Sign & Lamps) 2013
7/23/13



OFFICE OF THE CLERK AND TREASURER
149 CHURCH STREET
BURLINGTON, VT 05401
Voice (802)865-7000
FAX (802)865-7014
TTY (802)865-7142
Amy Bovee (802)865-7019
Ron Gore (802)865-7562

Encumbrance Application / Renewal

DBA NAME: Orange Leaf
CONTACT NAME: Alex Gruber
MAILING ADDRESS: 407 College St
Unit #2, Burlington VT 05401

DATE: 04/22/13
PHONE: (970) 485-3251
FAX: —
EMAIL: alexgruber2089@gmail.com

DBA NAME: Orange Leaf
COMPANY: OLVT LLC

LOCATION OF ENCUMBRANCE: 192 College St. Burlington VT, 05401

Permission is requested to allow/continue the encumbrance in the following area and manner (please describe fully, including size and physical barriers around area i.e. trees, grates, parking meters, etc with photos, diagrams, blueprints; may reference prior application):

Description: We are proposing to change the existing awning at 192 College Street to all dark green awning of the same size and with the logo and trademark for Orange Leaf Frozen Yogurt. The new awning will have writing on a band of 19ft by 9 inches and will extend 8ft from the ground. Also, a new privacy sign that will have 12ft high and will be 16 inches by 36 inches in dimension. 2 lamps overhanging sidewalk.
Total Square Feet (\$1.00 per SF): 219 + 4.5 = 223.5

PLEASE ATTACH:

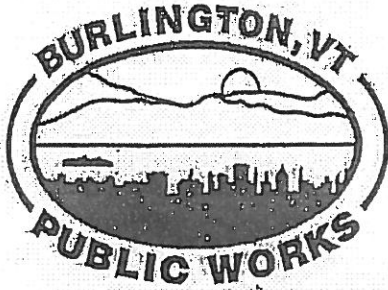
1. Certificate of Liability Insurance with holder as the: "CITY OF BURLINGTON, CLERK/TREASURER'S OFFICE ENCUMBRANCE APPLICATION DEPT., 149 CHURCH ST., BURLINGTON, VT 05401"
2. Endorsement to Insurance Policy outlining the Cancellation Policy
3. Endorsement to Insurance Policy listing the City as Additional Insured
4. Sketch, Photo, or Blueprint of what you are proposing.
5. Check for the square feet fees (\$1 per square foot) + \$25 Application fee: _____

Signature: Alex Gruber

Date: 04-26-13

For office use only: Amount received \$ 4.50 on 7/26 Cash
Sent to DPW: 4/26 Sent to Attorney: _____ Check # 1043

Exhibit A



CITY OF BURLINGTON
DEPARTMENT OF PUBLIC WORKS

645 Pine St. Suite A
Post Office Box 849
Burlington, VT 05402-0849
802.863.9094 VOX
802.863.0466 FAX
802.863.0450 TTY
WWW.DPW.CI.BURLINGTON.VT.US

FAX TRANSMISSION LEAD SHEET

To: <u>AMY BOVEE</u>	From: <u>RON GORE</u>
Of: <u>CLERK & TREASURERS OFFICE</u>	
Phone: <u>865-7019</u>	Phone: <u>802-863-9094</u>
Fax: <u>865-7014</u>	Fax: <u>802-863-0466</u>
Pages: <u>2</u>	Including cover sheet
Date: _____	
Re: <u>ENCUMBRANCE APPLICATION FORM</u>	
<u>192 COLLEGE ST</u>	
<u>INCLUDES - WALL MOUNTED LIGHTING</u>	

Exhibit B-1



OFFICE OF THE CLERK AND TREASURER
149 CHURCH STREET
BURLINGTON, VT 05401
Voice (802)865-7000
FAX (802)865-7014
TTY (802)865-7142
Amy Bovee (802)865-7019
Ron Gore (802)865-7562

Encumbrance DPW Approval Form

Effective 05/01/2013 - 04/30/2014

ATTENTION: RON GORE, BURLINGTON DEPARTMENT OF PUBLIC WORKS

DBA NAME: ORANGE LEAF

DATE: Friday, July 26, 2013

COMPANY: OLVT LLC

PHONE: (970) 485-3251

LOCATION: 192 COLLEGE ST.

FAX:

MAILING ADDRESS: ALEX GRUBER
407 COLLEGE ST. UNIT 2
BURLINGTON, VT 05401

RACKS / RAMPS / STAIRS / TABLES / CHAIRS ETC

1. Racks, ramps, sidewalks encumbrances should be located on private property, if possible. In the opinion of the City Building Inspector, is there an available alternative location for the ramp on private property? Yes ☐ No ☐

2. Will there be sufficient width for plows and pedestrian access if racks, ramp, sidewalk, tables & chairs encumbrances are added on the sidewalk? Yes ☒ No ☐

3. Additional Comments: _____

4. A 224 square foot placement of CHANGE THE EXISTING AWNING AT 192 COLLEGE STREET TO A DARK GREEN AWNING OF THE SAME SIZE WITH THE LOGO AND TRADEMARK FOR

DEPARTMENT OF PUBLIC WORKS

Approved? Yes ☒

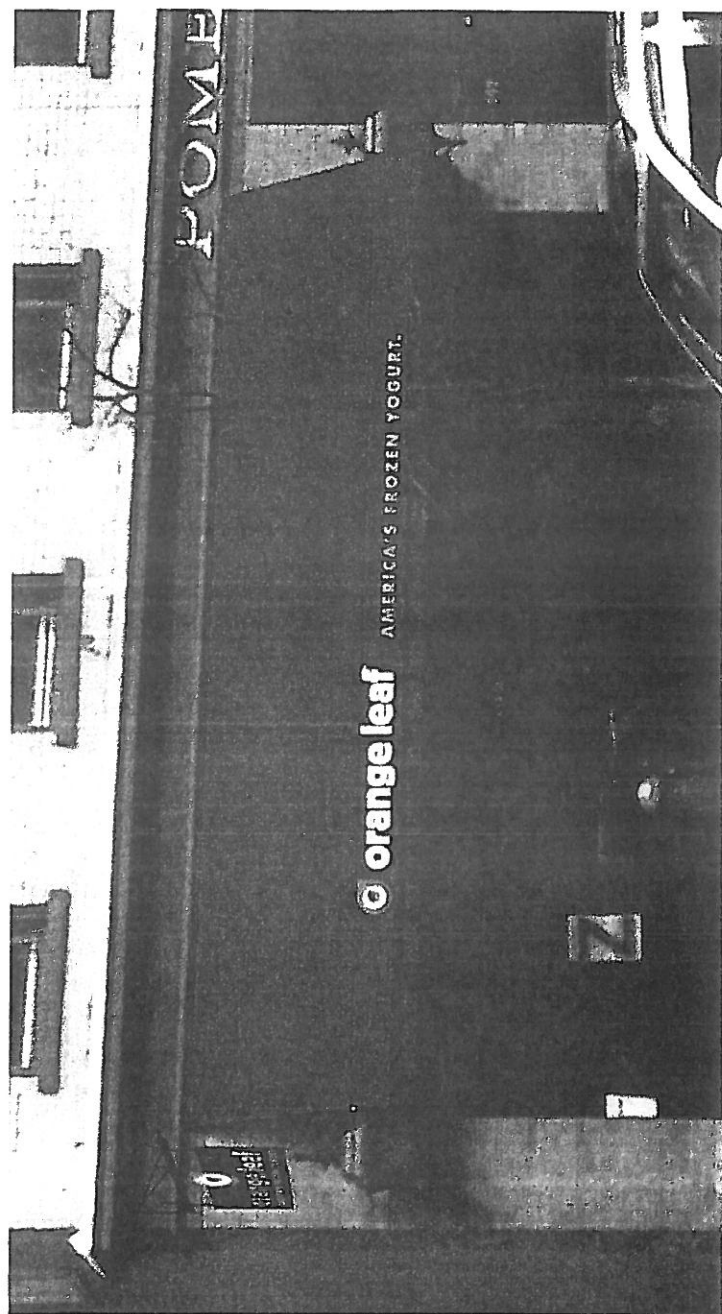
No ☐

Explain: RAMP AREA DOES NOT INTERFERE
W/ PEDESTRIAN TRAFFIC

Signature Ron Gore

Date: 07/26/13

Exhibit B2



orange leaf AMERICA'S FROZEN YOGURT.

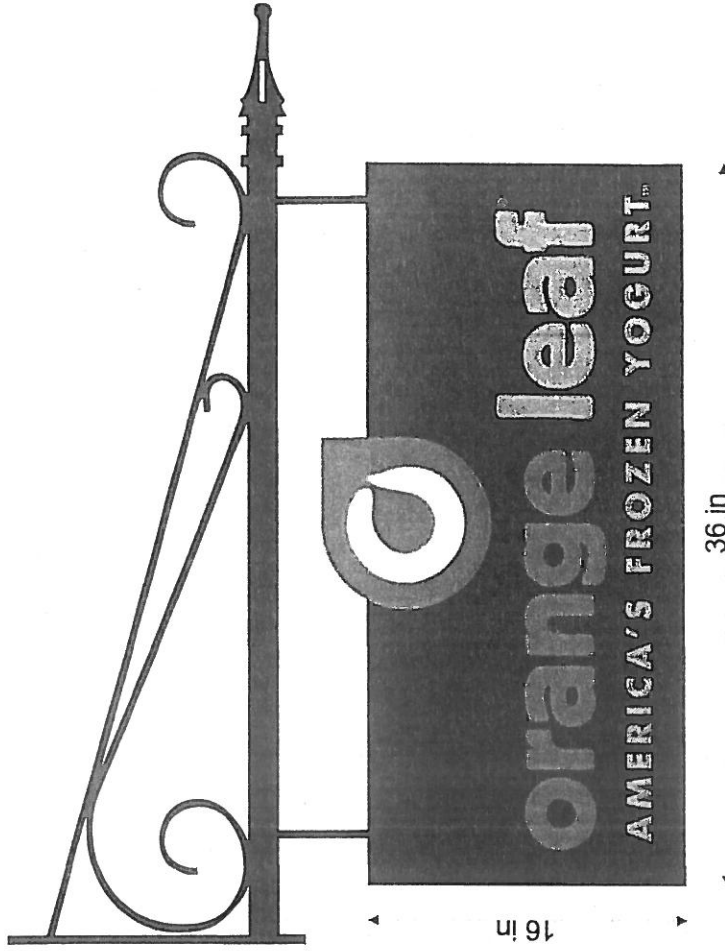
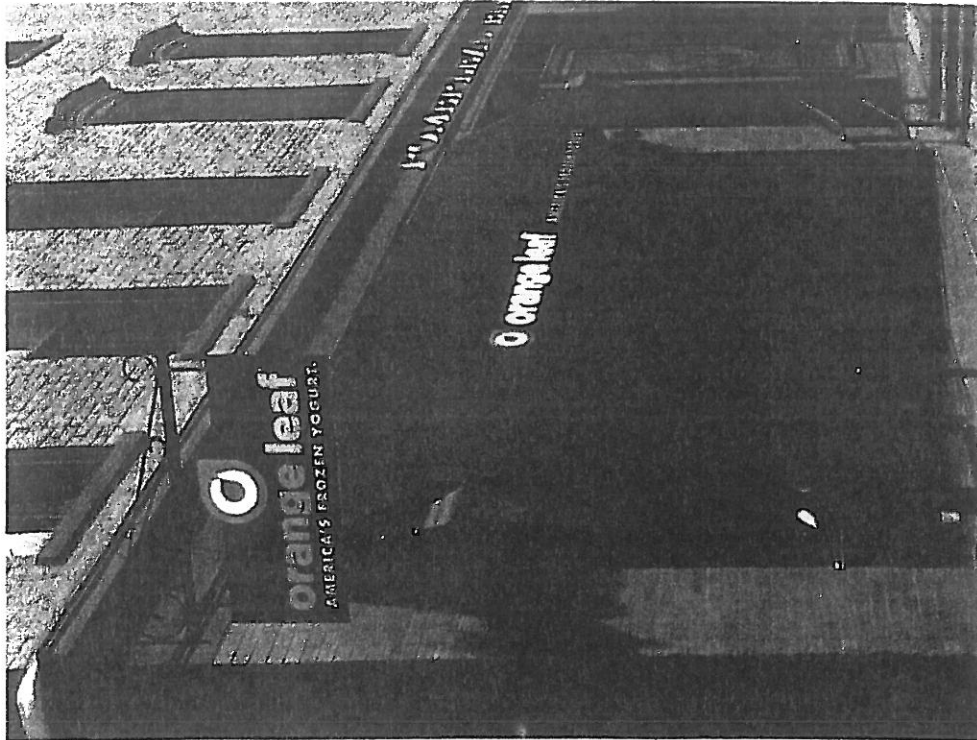
19 ft. wide by 9" high awning band

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Design SIGNS
INCORPORATED
802-872-9906
designsignsvt.com

Orange Leaf Awning
192 College Street, Burlington, VT
April 25, 2013

Exhibit C-1



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Design **SIGNS**
INCORPORATED
802-872-9906
designsignsvt.com

Orange Leaf projecting sign
192 College Street, Burlington, VT
April 25, 2013

Exhibit C-2



CERTIFICATE OF LIABILITY INSURANCE

OP ID: KC

DATE (MM/DD/YYYY)

04/22/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chase & Lunt LLC P O Box 590 47 State Street Newburyport, MA 01950 Edward H. Howlett	978-462-4434 978-465-6204	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS: PRODUCER CUSTOMER ID #: OLVTL-1	FAX (A/C, No):
INSURED OLVT, LLC Alex Gruber 407 College St Burlington, VT 05401	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Lloyd's of London			
INSURER B:			
INSURER C:			
INSURER D:			
INSURER E:			
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X		TBD	04/08/13	04/08/14	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ Excluded GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Not Covered
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB EXCESS LIAB DEDUCTIBLE RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
City of Burlington is additional insured with respect to general liability if required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Burlington Clerk/Treasurers Office Encumbrance Application Dept 149 Church St Burlington, VT 05401	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>James J. Howlett III</i>
--	--

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Exhibit D-

POLICY NUMBER: QMP1333454

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

City of Burlington, Clerk/ Treasurers Office
Encumbrance Application Department

Address:
149 Church Street

Burlington VT 05401 -

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

Exhibit E

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

VERMONT CHANGES - CANCELLATION AND NONRENEWAL

This endorsement modifies insurance provided under the following:

CAPITAL ASSETS PROGRAM (OUTPUT POLICY) COVERAGE PART
COMMERCIAL AUTOMOBILE COVERAGE PART
COMMERCIAL GENERAL LIABILITY COVERAGE PART
COMMERCIAL INLAND MARINE COVERAGE PART
COMMERCIAL LIABILITY UMBRELLA COVERAGE PART
COMMERCIAL PROPERTY COVERAGE PART
CRIME AND FIDELITY COVERAGE PART
EMPLOYMENT-RELATED PRACTICES LIABILITY COVERAGE PART
EQUIPMENT BREAKDOWN COVERAGE PART
FARM UMBRELLA LIABILITY POLICY
LIQUOR LIABILITY COVERAGE PART
MEDICAL PROFESSIONAL LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

- A. The Cancellation Common Policy Condition is replaced by the following:

CANCELLATION

1. The first Named Insured shown in the Declarations may cancel this policy by mailing or delivering to us advance written notice of cancellation.
2. Cancellation Of Policies In Effect For Less Than 60 Days.

If this policy has been in effect for less than 60 days and this policy is not a renewal of a policy we issued, we may cancel this policy by:

- a. Giving the first Named Insured at least 15 days' notice prior to the cancellation date for nonpayment of premium or substantial increase in hazard; or
- b. Mailing or delivering the first Named Insured at least 45 days' notice prior to the cancellation date for any other reason.

If cancellation is for nonpayment of premium, written notice may be sent by certificate of mailing or certified mail. If cancellation is for any reason other than nonpayment of premium, written notice must be sent by certified mail.

3. Cancellation Of Policies In Effect For 60 Days Or More.

If this policy has been in effect for 60 days or more, or if this is a renewal of a policy we is-

sued, we may cancel this policy only for one or more of the following reasons:

- a. Nonpayment of premium;
- b. Fraud or material misrepresentation affecting this policy or in the presentation of claims under this policy;
- c. Violation of any provisions of this policy; or
- d. Substantial increase in hazard, provided we have secured approval for the cancellation from the commissioner of insurance.

If we cancel this policy for one of the reasons specified in Paragraph 3., we will cancel only in the following manner:

- a. By giving at least 15 days' notice before the effective date of cancellation if we cancel for nonpayment of premium; or
- b. By mailing or delivering at least 45 days' notice before the effective date of cancellation if we cancel for any other reason.

Written notice of cancellation, including the reason for cancellation, will be mailed or delivered to the first Named Insured at the first Named Insured's last mailing address known to us.

If cancellation is for nonpayment of premium, written notice may be sent by certificate of mailing or certified mail. If cancellation is for any reason other than nonpayment of pre-

mium. written notice must be sent by certified mail.

4. Notice of cancellation will state the effective date of cancellation. The policy period will end on that date.
 5. If this policy is cancelled, we will send the first Named Insured any premium refund due. If we cancel, the refund will be pro rata. If the first Named Insured cancels, the refund may be less than pro rata. The cancellation will be effective even if we have not made or offered a refund.
 6. If notice is mailed, proof of mailing will be sufficient proof of notice.
- B. Any When We Do Not Renew Condition is deleted.

The following Conditions are added:

1. WHEN WE DO NOT RENEW

- a. We may elect not to renew this policy by mailing, by certified mail, or delivering written notice of nonrenewal to the first Named Insured's last mailing address known to us. We will mail or deliver this notice at least 45 days before the:
 - (1) Expiration of the policy; or
 - (2) Anniversary date of this policy if this policy has been written for a term of more than one year.
- b. This provision does not apply:
 - (1) If we have indicated a willingness to renew;

- (2) in case of nonpayment of premium;
- (3) If you ~~do~~ not pay any advance premium required by us for renewal; or
- (4) If any ~~property~~ covered in this policy is insured under any other insurance policy.

2. RENEWAL

- a. If we:
 - (1) Elect to renew this policy; and
 - (2) Have the necessary information to issue a renewal policy,

we will confirm in writing at least 45 days before it expires our intention to renew this policy; and the premium at which this policy will be renewed.

- b. If we do not comply with the provisions of Paragraph a., you will have renewal coverage. The renewal coverage will be at the rates:

- (1) In effect under the expiring or expired policy; or
- (2) In effect on the expiration date, that have been approved by the Commissioner,

whichever are lower.

This renewal coverage will be on a pro rata basis and will continue for 45 days after we confirm renewal coverage and premium. If you accept this renewal policy, this Paragraph b. does not apply.